



MEETING MINUTES 9.14.2021

<https://www.folphs.org>

Folphs@gmail.com

- 1) **Welcome and call to order- Sabrina – 6:33 pm**
- 2) **Officer Reports**

A) Principal Report-Dr. Steinmiller

Dr. Steinmiller is excited to have the students back in the building. Kids are excited to see one another and for the most part are keeping their masks on. Gentle reminders need to be made occasionally. But overall things are good.

They have been providing a lot of support to students because for many students, including sophomores and juniors, they don't know where all their classrooms are or even where the cafeteria and everything is new to the Freshman. They are also focusing on socio-emotional learn and supports. In person school is a big transition back for most students.

We also have new staff with many 1st and 2nd year. We have more senior teachers serving as mentors for new teachers.

Homecoming is on everyone's mind. They will be moving homecoming to October, and it might be at the Hyatt.

Curriculum Night will be virtual. Open House is coming up as well.

Over the summer LPHS had a Freshman/Sophomore quick start event and there was a Back-to-School bash. Swag was sold quickly and pretty much sold out the first day, so we were unable to have a second day of sales.

LPHS has addressed the questions on a safe return to school. Air quality related to asbestos has been responded, followed up and communicated to staff, teachers, students, and parents based on professional assessments and reports.

Regarding construction, there is still one science lab that is still in flux. The room is still in need of cabinets and tables which are delayed due to shortages from the pandemic. There are temporary items in place.

Vaccinations: teachers have a deadline of October 15 to get their vaccinations. Nurses are uploading vaccination records for staff, teachers, and students. LPHS goal is 100% vaccination for the entire school.

Questions:

Sabrina asked, "What is the Covid Protocol?"

Dr Steinmiller answered: Students must self-report. Interviews happen to establish who may have come in contact. Students affected are asked to quarantine. They also perform contact tracing. The entire process goes through CPS. Vaccinated students are not necessarily exempt from quarantine. There is also protocol set by CPS for quarantining after students who are unvaccinated travel outside of Illinois.

If a student is asked to quarantine, they have access to Google classroom to keep up with classes. It is not a full remote option, but a hybrid option. More information is coming. LPHS will have a personalized version of this learning option in the upcoming weeks.

Luisa asked, "What is going on with senior pics?"

Dr Steinmiller answered: Jostens typically handles this, but they did not renew as a CPS vendor. Stewart Rogers is not an option as they are not an approved vendor either. They will follow up on the answer to this. Also, Ms. Martello is no longer at LPHS, so the yearbook is being taken over by new teachers.

Suzanne asked, "Who is in charge of attendance?"

Dr Steinmiller answered: Javier DeGante is now in charge of attendance as Ms. Delgado is no longer at LPHS. Mr. DeGante can be reached at jdegante8@cps.edu.

Sara asked, "What is going on with the National Honor Society (NHS)?"

Dr. Steinmiller answered: They will be rolling out NHS this semester along with an Honor Roll. LPHS has not had a charter with NHS for 5 years. Principal Walker and a few teachers will oversee the NHS.

Sara asked, "How can we ensure our student's health records are received?"

Dr Steinmiller answered: he will be double checking on that. He wants to ensure there is a good process and that the nurses are not inundated with phone calls when they need to be focusing on uploading records and seeing students.

Julie asked, "When is homecoming?"

Dr. Steinmiller answered: It was going to be September 17, but that did not give them enough time to organize spirit week and the homecoming dance. They will be moving the festivities to October. Most likely mid-October.

B) President's Report-Sabrina Spitznagle

Welcomed all attendees. Asked new attendees to share their emails with the group so we can put them on our email list.

Sabrina asked attendees to introduce themselves.

Sabrina has a daughter that graduated from LP in 2021 and a son who is a sophomore. This is her second year on the board.

Misha has a sophomore daughter in IB who plays soccer.

Kristen has a sophomore son and a freshman daughter. This is her second year on the board.

Beth O'Connor has a junior.

Venecia has a sophomore daughter.

Sara has a senior at LP.

Jodi has a sophomore at LP.

Sabrina thanked Ms. Watson for helping to put on a great Back to School bash. She also thanked Luisa for selling the spirit wear at the Freshman/Sophomore quick start. Thank you to Venecia and Julie for all their help.

Sabrina would like to propose that the LSC position becomes a voting member position. Rebecca Eden is currently holding that role. Sabrina made a motion to add Rebecca Eden and the LSC Liaison position as a voting member of the FOLPHS Board. Kristen seconded the motion. All voted in favor of the motion and the motion passed.

C) Vice President's Report – Kristen Feurer- No report

D) Treasurer's Report- Christina Sciarrotta- Not in attendance.

Treasurer's report will be sent to the Board. Christina is working on the tax-exempt form for FOLPHS. Last year we raised \$70,000.

E) Secretary- Misha Mann.

Misha asked for an approval of the meeting minutes from June. Sabrina made a motion to approve the meeting minutes and Kristen seconded. All voted in favor of approving the minutes, so the motion passed.

3) Committee/Director Reports:

A) Pledge Drive/Brick Campaign Committee Report- Eury Chrones

Eury reported that the bricks will start to get installed at the end of October/beginning of November. They will be installed by the Freshman Building. There were two \$500 corporate bricks. Emily Wong is still paying for the installation work. It is her gift to LPHS.

B) Teacher Appreciation Committee Report- Kristen Feurer and Sabrina Spitznagle

Kristen mentioned that we hosted a luncheon and a breakfast for the teachers, and they were well received. We will be giving the teachers and staff candy apples around Halloween. For report card pick up, we will be giving the teachers LPHS travel coffee mugs with

Starbucks cards (we also used these mugs as incentives for people who donated to the Wish List on a certain day).

C) Spirit Wear Committee Report- Luisa Shortall

Luisa needs help selling spirit wear during the day at school. She will be sending a sign-up genius for those interested in helping. Luisa has a senior so she will not be doing spirit wear next year. She is hoping to help teach someone all that the role entails so she can hand it over at the end of the year. It is a physical job with lots of schlepping. Ideally, she would have more than one person doing it. There is online work and in person work. The in person selling is more successful than online. The more you can engage with the parents, the more success we have in selling. Another part of the role is keeping records. In 2019, we made \$3200 at the Quick Start. IN 2021, we made \$6600. We were almost entirely sold out in one day, so we did not have a second day or sales.

When we sell, we sell both in the Main and Freshman cafeterias. Freshman typically make up a larger percentage of the sales. Online sales have a more limited product offering. She would really like to have more in person events

It was suggested that we sell at the homecoming game and farmer's markets. Dr. Steinmiller said that the homecoming game was a good idea and would be approved. It was discussed that we should also continue to sell during basketball season.

D) Social Media- Debra Sitar. Not in attendance.

No updates currently.

E) Marketing & Communications Report- Sara Shacter

Sara and Rebecca are working on the business directory initiative. She reported that no one signed up for packages, just the simple listing.

F) Open House Committee Report -Michele Berman and Beth O'Connor

Open House will be remote or virtual only. It is scheduled for November 6.

There was a videographer that came for orientation and filmed on August 23. They got drone shots and still shots outside. They also completed four student interviews on the Hill. They also will be filming inside the building on September 17.

There is not a big need for volunteers. Sara noted that it has been great working with Michele and Beth and that they "rock".

Sabrina said thank you and great work!

G) Fall Social/Spring Gala Committee Report- Suzanne Rovner

Will there be a fall event? It was suggested that we host a fall event. Kristen offered to assist with an event.

Luisa asked, "Will there be a spring fundraiser?"

Suzanne answered: last year was the second year in a row we have postponed an in-person event at Galleria Marchetti. We do still have our deposit money. It was very gracious of GM to give it to us. There were discussions on renting a smaller room and what the logistics would be with Covid protocols. The event is typically held on a Friday in February or March. We should look for a date ASAP. There is lots of availability now, but that would change.

Other ideas were discussed: move to a different day of the week like a Thursday? Move the event outside?

Sabrina asked, "What are the policies on the deposit?"

Suzanne answered: she will find out. She will also find out what is going on in February and March, so the date works with the school calendar.

Suzanne would like to have a Live Auction. Is anyone interested in helping out? Kristen volunteered to do it. There was discussion about silent auction items and whether to have them. Misha and Yesi confirmed that Lane had a silent auction last year and it was very successful. LPHS declined to have a silent auction last year out of respect for our neighborhood small businesses, but this year it seems like it more of an option.

Suzanne suggested that we do a "Raise the Paddle" at the event and tie the donation amounts to specific items like \$250 for a tree, \$500 for a fountain or garden item, etc. for the courtyard. It was suggested that we might want to tie our event to a theme and work with student clubs to support the event theme. Similar to the way elementary schools do their fundraisers with classroom projects, the clubs would help with the fundraising efforts/projects and better link the fundraising to the students themselves.

Sabrina suggested that we get lion statues and have art students paint them for an auction item.

H) Wish List Committee- Misha Mann & Sabrina Spitznagle

Sabrina asked what the committee wanted to do to raise funds this year: the wish list again? Pledge drive?

Suzanne asked, "Don't we need general funds?"

Sabrina answered: we do need general funds for ongoing requests.

Some people were confused about the Wish List and how it worked. It was suggested that we increased awareness with additional communications. Another idea was that we send out photos of what was purchased for the school this past year to show the impact.

Sabrina had suggested that the Wish List be launched in October and that we send out a thank you to the parents who donated in an email communication to welcome parents to the new school year and an introduction to the program.

Here is a small list of what was accomplished with the Wish List:

Full funded: cap and gown need for seniors, band instruments/sheet music, art supplies, garden tools, classroom novels, science lab classroom needs, desktop computers for physics, a copier, and \$50,000 put towards restrooms updates.

I) Diversity, Equity, and Inclusion Committee- Venecia Sanchez and Julie Molina

The committee has an email address: FOLPHSDEI@gmail.com

Julie said thank you to everyone for helping pass the scholarship funding for those students who are interested in transferring to the IB program. Six of thirteen students received scholarship.

The first meeting for the DEI Committee will be on October 7 at 8 pm. It will be a virtual meeting. Meetings are the first Thursday of each month.

There is a new section on the FOLPHS website called the DEI Corner. Please take a moment to read it. This month they are featuring information on Hispanic Heritage.

The next thing that the group will be working on is the Cookbook fundraiser.

Suzanne asked, "Could she share information with the LSC, Ursula Taylor, from Lincoln Elementary on best practices for the DEI?"

Julie answered: please share the DEI email address as they would welcome sharing information.

J) Community Fundraising- Jodi Torzewski

Jodi is planning fall community fundraising events. Last year they raised several thousand dollars. Lou Malnati's is their most successful restaurant location. They will have an event at Lou Malnati's again and explore Chipotle. Potbelly's is another option, but it is less successful than the other options. They will host 3 to 4 events during the school year. She is also talking with Five Guys at Clark & Fullerton. They donate 20% back to the school.

Jodi also discussed a holiday event at Barnes & Noble. Typically, they donate 10% back to the school and there is an additional way to raise funds with a wrapping paper station which students do the wrap work.

K) International Baccalaureate Liaison- Venecia Sanchez

Venecia has just taken over this position and she touched base with Ms. Tookey. They will be planning a future event.

L) LSC Liaison- Rebecca Eden and Sabrina Spitznagle

Rebecca and Sabrina will share the LSC Liaison role.

4) Old Business:

Jodi asked, "Will we reschedule the FOLPHS Board and Committee group outing?"

Sabrina answered that we would do so.

5) New Business:

On September 1 an email request was made by Sabrina. Stage Right CPS, founded by former LPHS parent Suzanne Wychocki, is holding a fundraiser on October 14th. All funds will be used to help renovate LP's auditorium. Here's the link: <https://stagerightcps.org/>. They would like to advertise the fundraiser in the LP newsletter and via some email blasts. Is that okay with everyone? Sabrina made a motion to allow them to publish in the newsletter. Misha seconded the motion. All voted in favor and the motion passes.

On August 19 an email request was sent by Sabrina. It was just brought to Kristen's attention that Mr. Bentley (the Golf Coach and Science Teacher) paid \$1047 for the golf team's uniforms in 2019. See the email below, but it sounds like Mr. Boraz assured him he would get reimbursed, and he never did. Sabrina moved that FOLPHS reimburse Mr. Bentley. After discussion, Sara seconded. A vote was taken, and the motion passed.

On October 4 an email request was made by Dr Steinmiller to repair frames to 3 Salvador Dali lithographs that hang at the school. The cost is \$1185, and the framer is not an approved CPS vendor. Sabrina made a motion that the FOLPHS cover the cost of the framing repair. Rebecca Eden seconded the motion. An email vote was taken, and the motion passed.

Next meeting will be held October 12 at 6:30 pm.

6) Adjourn- 8:04 pm

ATTENDANCE

FOLPHS Board and Committee Members 2020-2021			
Board Members (Voting Members)			
President and Teacher Appreciation Co-Chair	Sabrina	Spitznagle	spitznagle98@gmail.com
Vice President and Teacher Appreciation Co-Chair	Kristen	Feurer	kastoj@aol.com
Secretary and Auction Chair	Misha	Mann	misha.mann@gmail.com
At-Large Board Members (Voting Members)			
Marketing & Communications Chair	Sara	Shacter	sfshacter@gmail.com
Pledge Drive/Brick Donation Chair	Eury	Chrones	eurydice.chrones@hangar-12.com
IB/LSC Liaison	Rebecca	Eden	rebeccaeden@gmail.com
Spirit Wear Chair	Luisa	Shortall	lshortall@sbcglobal.net
Fall Social and Spring Gala Chair	Suzanne	Rovner	rovnerfamily@gmail.com
Open House Co-Chair	Michele	Berman	bermansm@sbcglobal.net
Open House Co-Chair	Beth	O'Connor	bethoconnor@comcast.net
Committee Chairs - nonmembers			

Diversity, Equity, and Inclusion Co-Chair	Venecia	Sanchez	vsanchez88@sbcglobal.net
Diversity, Equity, and Inclusion Co-Chair	Julie	Molina	julie_molina2000@yahoo.com
Community Fundraising Chair	Jodi	Torzewski	Jbt312@comcast.net
LPHS Administrators and Staff			
Principal	Dr Eric	Steinmiller	easteinmille@cps.edu
Assistant Principal	Cynthia	Watson	Cmwatson4@cps.edu
IB Director	Mary	Tookey	METookey@cps.edu

Other Attendees

Attendees	Emails
Ariadna Lanski	ariadna@rcn.com
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Aaron Lanski	
Angelica Araujo	_araujofive@gmail.com
Beth O'Connor	bethoconnor@comcast.net
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