



### MAY 9, 2023 MEETING Minutes

- **Welcome and Call to Order**

Sabrina called the meeting to order at 6:39 .

- **Officer's Reports**

- Principal Dr. Steinmiller (absent) – Campus Investment

Adam Stuckey AP Reported

Inaugural admitted student night was successful.  
220 students went to Six Flags, went very well. 30 parent chaperones.  
Prom and midnight cruise is next. Senior week is week of 24<sup>th</sup>.  
Then graduation rehearsal and graduation.

Kristen will reach out to Jill.  
Snow cone machine was a big hit last year.  
Discussed needing to give seniors a ticket to avoid confusion.

This summer, Freshman orientation, would like FOPLHS participation to give out the swag bags. Need to order bags, card, water bottles, magnet, and sticker. Put QR code on card to online spirit wear store.

Week of July 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup> M-TH Incoming Freshman pick one week to attend. Last day they get a swag bag and ice cream. Mr. Stuckey thinks he can fund ice cream this year and will let us know.

Dates- 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup> FOLPHS will sell spirit wear and give out swag bags. It will be the end of the day, around noon.

There are 30 student workers who can help assemble.  
580 incoming freshmen

Ellen suggested that we have student interns for spirit wear next year. Mr. Stuckey in agreement.

We need new volunteer for spirit wear next year.

Asked if there were new volunteers.

New volunteer introduced herself- Megan, who would like to help next year. She has a background in development.

Asked about NHS delay. Mr. Stuckey said he will find out. Informed Mr. Baker has taken it over.

Asked about problem with Science Exam administration. There was confusion about when it would be given, ran out of chrome books. Mr. Stuckey said the it is a required assessment by the state. Schools cannot use it, received results on CD rom. Schools are given 6 weeks to administer it. Science team made the decision. Testing coordinator was out on maternity leave. Mr. Stuckey acknowledged that it did not go well. And will try to improve next year.

Ellen asked for cabinets to be moved and he said he will.

- President Sabrina Spitznagle  
Acknowledgement of great job of Spring Parent Party. Thank Kristen for organizing. Asked if we can do an end of the year casual meeting. Plan to meet the 6<sup>th</sup> at J9 Wine Bar at 6:30 for the Board and volunteers.

Eric asked if we can meet the First Thursday of every month.

Introductions of the board to new members.

Colin O'Brien, junior and 7<sup>th</sup> grader. Wants to be involved  
Megan Sindilarie, has a sophomore here.

Talked about open roles on the board.

Sabrina recommended starting with secretary.

Will discuss with Sarah Portugal what her interest is in next board role.

- Vice President Kristen Feurer  
Yielded to Ellen

- Treasurer Ellen Zickmann

Provided written report.

Revenue –

Donations \$48k ytd

Spring fundraiser \$48k compared to \$30k last year

70 bidders on online auction. Online auction brought in 12k

Paddle raise was \$8900

We do not make money on tickets

A lot of people chose to help supplement teacher tickets

Only sold one Cameo

Teacher ticket sales were low (sold 7, gave away 3) compared to over 30 last year.

Ellen contacted LSC directly to try and engage teachers and community support.

Raffle 50/50 \$2200

Kristen did a great job decorating, and hoped it was building block.

Think that the incoming freshman class will be more engaged

Question if the amount of money raised is worth the effort.

There is room for discussion about the future. Ellen made the point that more effort is being put into engaging the parents.

Nikki Morrison might be a good volunteer to run  
Suggestion we do the party on a Thursday night.

Other revenue: \$25K for Spirit Wear. We are reordering  
\$2600 Yard signs.  
\$3500 Brick sales  
Dine With program \$2220

Total revenue \$135 k

Expense  
\$26k toward grant for school. (Smart boards, headsets)  
\$24k on Parent Party  
\$3300 Six Flag busses  
\$11k teacher appreciation  
(Donuts, lottery tickets, end of the year party)  
Total expenses \$87k  
(Increased expenditures last year were due to surplus from Covid)

Current  
\$51k cash in the bank, down from \$80k  
\$83k balance for the year which gives \$23k for this year to distribute if we would like.

Discussion about how SMART boards are distributed.  
Discussion about what we want to use the funds.

There is an agreement that we put full amount toward smart boards. Sabrina will put out an email to vote.

Fiesta net \$24.3 k, significant increase from last year.  
Business sponsorships \$5300- kudos to Sarah!  
Spirit wear raised \$13k net, increase from last year.  
We missed sales last summer during freshman connection  
Restricted funds are also being held.

Question who is the Musical Theater program? We are holding funds for them that are not being used.

- Secretary Sarah Portugal (absent) - Approval of minutes

April Minutes approved via email.

- **Committee / Director Reports**
  - Spring Parent Party –Kristen Feurer, Ellen Zickman, & Sarah Portugal (Voting Members)  
Already discussed above.

- Yard Signs (Sara Byerly & Sabrina Spitznagle)  
Sold well, Sara will take over for next year and possibly increase price to \$30  
The congratulations banner is ready to be hung.  
Zip ties should be with the banner.  
Facilities will hang the banner.

- Brick Drive – Eury Chrones (Voting Member)

Question if we are ready to order or should we wait till next year to get more sales. It is \$1000 to install. Was going to do one more email to incoming class.  
Agreed to wait to continue to next year, but plan to email those who have purchased to communicate. Eury to email  
We have sold 24 Bricks so far.  
Suggestion that we do more group bricks in the future.  
Should keep a list on FOLPHS Google Drive of who has purchased.  
Will plan to discuss how to promote for next year.

- Community Fundraising – Jodi Torzewski (Voting Member)

Dave's coffee cake fundraiser is live. This will be the last community fundraiser for the year.

- Spirit Wear –Therese Matheny & Ellen Zickmann (Voting Members)

Already discussed

- Diversity, Equity, & Inclusion Committee – Venecia Sanchez & Julie Molina (Voting Members)

Submitted DEI corner for May

- Faculty & Staff Appreciation Committee –Un Sil Hwang (Voting Member)  
Not here.

Doughnuts, lottery tickets, \$2k

- Social Media – Debra Sitar

Ellen to send out thank you to the community. Kudos to Ellen for all of the emails she sent out.

- Marketing – Rebecca Eden (Voting Member) and Indira Williams

Kudos to Indira for all her work. Both Rebecca and Indira are leaving. Eury's husband will do graphic design. All logos and spirit wear are on google drive

- IB Liaison – Venecia Sanchez (Voting Member)

Emailed Miss Tookey, she is too busy with IB. They don't need anything

- LSC Liaison – Sabrina Spitznagle & Rebecca Eden (Voting Members)

Asked if Michelle can be the liaison going forward. She will let us know. There is one more meeting in June.

Sabrina to email Rebecca with an update

- Personalized Marquee Message – Sabrina Spitznagle (Voting Member)  
The software will be an expense. Should we increase the cost? Discussed keeping the same.

- Communications – Sabrina Spitznagle (Voting Member)
- Send anything to Sabrina

- Social Committee – Kristen Feurer  
No update

- Open House Committee – Beth O’Connor and Michele Berman (Voting Members)

Met with Mr. Stuckey, are in process of setting date, will meet again on June 2. Will not change the video

Will get the sports involved for next year.

Are addressing the challenge from last year.

More security is being requested for next year

- Pledge Drive – Sabrina Spitznagle & Suzanne Rovner (Voting Members)  
No update

- **New Business**

None

- **Old Business**

None

- **Open / Announcements**

None

- **Adjourn**

8:11 Adjourned

**In Attendance:** Kristen Feurer, Ellen Zickmann, Venecia Sanchez, Adam Stucky, Michele Berman, Eurydice Chrono, Colin O’Brien, Sabrina Spitznagle, Jodi Torzewski, Megan Sindilarie