



MEETING MINUTES 1.12.2021

<https://www.folphs.org>

Folphs@gmail.com

1) Welcome and call to order- Sabrina – 6:32 pm

2) Officer Reports

A) Principal Report-Dr. Steinmiller

Happy New Year to all! Last week was not good for the US, but it has been a great week at LP. The Administration has been focused on providing the resources that the teachers need for conversations about recent events at the Capitol. They sent resources to the teachers directly. January 6 was supposed to be a day that they met with teachers, but they postponed it due to the day's events. No one was ready to address school issues as they were trying to understand the events in D.C.

In anticipation of the Inauguration, they are going to be ready to address how government works. They will have resources for the teachers on this as well.

Return to school: The teachers have done a great job preparing. The teachers and staff/administration meet weekly to discuss how things are progressing. The prep consisted of lots of information and planning on creating a safe, healthy environment. They also reviewed many "What if" scenarios. They did run throughs the first part of the week. The Building manager walk through to review changes. Dr. Steinmiller even went through the building acting like a student to see how he would experience the school. It was a helpful process and revealed where they needed to make changes such as replacing a few old AC units that did not perform as needed when tested. Those units were then replaced. Every room has special air filters. Dr. Steinmiller has been very impressed with teachers and Special Education Classroom Assistants (SECA). Security has prepared to use the Hazmat suits if they need to do so.

The Freshmen Building is the Cluster Building. Kids were so happy to be back. There are 9 students back in the building. 50% of the students are remaining remote. Dr. Steinmiller stands outside greeting each student in the morning. This is a prelude to how things will be when the rest of the students return. Dr. Steinmiller saw some community members one morning and they expressed how happy they were to see students and buses returning to LPHS.

LPHS will continue to support remote learning. The attendance coordinate has been reaching out to teachers to help address the students that are struggling. Student Voice Committee has been talking to Dr. Steinmiller about incentives to get students to turn on their cameras. He met with them today to discuss ideas.

The new LSC Board met on January 11 for an organizational meeting. This meeting was required for them to host their first “real” meeting on January 14. The LSC meetings will now be occurring at 6:30 pm to provide an opportunity for more parents and guardians to attend. They will address the continuation of offering remote access to LSC meetings even after the pandemic ends.

We have a 92.5% participation rate for the Financial Income forms. This is MUCH better than past years. Our average participation rate has been 43%. Dr. Steinmiller would like to get to 95% participation. By turning in the forms, it means we get more needed funding and can add important things such as additional teachers. Dr. Steinmiller visited over 100 families at their homes to get the forms filled out. He said it was great to meet so many students and families and that every family was very welcoming. Ms. Troche and Mr. Stuckey will continue to work on getting the additional 2.5%.

The incentives were a big hit. They had ten winners of \$100 and \$50 gift cards. Thank you to FOLPHS for making this happen.

The other big goal is to get medical forms turned in.

B) President’s Report-Sabrina Spitznagle

Welcome to all attendees and thank you to Dr. Steinmiller. The coffee with the principal is back. Sara will send out an email in the next couple days. The coffees will occur every other Tuesday between 9 and 10 am.

Prism marquee looks very good. Not a ton of sales, but they will continue to promote. Sara will send out information next week and we will use an incentive to promote in conjunction with the Brick Drive.

C) Vice President’s Report – Kristen Feurer- No report.

D) Treasurer’s Report- Christina Sciarotta-

The last report was September. 2020 continues to be atypical without our usual in person events. There was a snafu with the Secretary of State and our registration and 2019-2020 taxes. The documents were not processed. Our tax exemption did not come in. Christina was not sure if this was pandemic related, but everything has been remedied now.

We now have only one account at Chase. All accounts have been consolidated.

Christina is working on a Treasurer’s handbook so that she can easily pass on the “how to” information on the Treasurer’s role to the next person who holds the Board position. The document will include details on what we pay, when and why. **Sabrina suggested that each Board member creates a handbook. We should create a deadline for this.**

We have a donation of \$4,000 from a Corporate Match. There were some recurring pledges from past pledge drives. Christina and Sabrina are working with those donors to ensure we

do not continue taking donations from people who want to cease donations and that we find donation outlets for those that do want to continue.

They have collected \$3,150 from the Brick Drive so far. Spirit Wear is a solid on donations, but obviously less than typical years. Our expenses are up a little bit with additional funds being allocated to curriculum related items and materials as requested via Dr. Steinmiller. Amazon Smile is a very easy way for people to donate and all it takes is a quick click on Amazon site and then they take care of getting the donation to FOLPHS.

We still have restricted donations which will go to the Music, Drama, Art, etc. departments. Christina will reach out to each department head to disperse those funds.

We are getting rid of Greater Giving. It was pricey at \$800/per year. We will be using the platform Neon instead. It helps us manage donations and is a CRM that we can use to with Neon Pay system as well. Neon will provide tax donation letters for things like the Brick Drive. Christina can set that up in the system, so it is automated.

E) Secretary Misha Mann.

Sabrina moved to approve the December Minutes. Sara seconded. All voted to approve. The motion passes.

3) Committee/Director Reports:

Pledge Drive/Brick Campaign Committee Report- Eury Chrones

There are 74 sales so far which is a mix of \$100, \$250 and \$500 sales. Eury thanked Sara, Christina and Sabrina for all of their help getting this off the ground. Stefanie will continue to lead the charge on the corporate brick sales. They will continue to work on incentives such as the Prism announcements and possibly tickets to the Gala to help boost brick sales. The first round of incentives for the Prism announcements was well received. The goal for sales is \$50,000.

Misha thanked Sara for creating the fun ideas of what to say on your brick as many people were struggling with that.

Luisa mentioned that two 2015 graduates were talking about it and were sharing the information on bricks with their friends. Eury commented that word of mouth is still the best sales method.

Eury is posting on Alumni pages as well. She has connected with the class of 1981, the 2020 ROTC and even someone in the class of 1948. Sara mentioned that, historically, FOLPHS has not done a good job tracking and staying in touch with Alums, but she is working with Mr. Haredesty on reaching out to recent alumni. Dr. Steinmiller mentioned that he has contact from classes to the early 1900s.

Someone suggested packaging the bricks with cap and gowns since many companies like Jostens have packages. Jackie suggested doing a class versus class challenge. Dr. Steinmiller suggested opening the Brick Drive at the end of the year to appeal to seniors. Someone had also suggested incoming freshman.

Jackie suggested that the Board members personally sponsor a brick. Sabrina said she would set it up and each member could contribute as little or as much as they wanted. Misha asked what do we want the brick to say? FOLPHS 2020-2021 and what message???

Misha suggested "Friends and community supporting Lincoln Park High School" (if there is room).

A) Teacher Appreciation Committee Report- Kristen Feurer and Sabrina Spitznagle

Amazon gift cards went out to the teachers and staff at the holidays. The next thing they will do will center around Valentine's Day. Perhaps they can distribute at school if the teachers are going to be around or if they come to school to pick up resources/materials? Dr. Steinmiller was going to confirm. Kristen suggested doing a breakfast for the staff and teachers when we are all back at school and suggested leaving treats/snacks at school for Valentine's Day. Maybe they could be put in mailboxes?

B) Spirit Wear Committee Report- Luisa Shortall

Luisa will be gearing up for a winter promo- most likely PJ pants. It was very successful the last time they did it. She will distribute from her house but preferred in person (it was fun!). Luisa wanted to know if she can distribute the goodie bags from her house? Dr. Steinmiller said most likely. Luisa can pick up the goodie bags at school. Many Board and Committee members mentioned that they would help distribute/deliver if we were permitted to get addresses. Dr. Steinmiller was going to investigate that. Misha, Venecia and Theresa volunteered to help if it was permitted.

Luisa was working with Ms. Delgado to give out some spirit wear as an incentive for kids turning their cameras on and for attendance. Ms. Watson was going to be involved as well.

C) Social Media- Debra Sitar. Not in attendance.

D) Marketing & Communications Report- Sara Shacter

There are several informational emails going out in the next couple days and weeks related to the Gala (Save the Date), the Prism, the Brick Drive, etc.

E) Open House Committee Report -Jackie Herigodt.

Thanked the Board and Committee members for the flowers and gift. Personal donations were given for this. Her daughter is recovering well. No new report for Open House.

F) Fall Social/Spring Gala Committee Report- Suzanne Rovner. Not in attendance.

We will have a virtual event on February 26. Deposit has been paid. Christina is working on tickets with Suzanne. There will be an App we can download and use for the event. Neon will be used to input information for the App/Auction/Gala. There was a discussion on the launch date for Auction items. Everyone agreed that we should launch the night of the event but keep Auction items that are unsold especially the "Raise the Paddle" items up for a month. We discussed adding the Brick purchase as an option for auction items.

Suzanne is still investigating whether someone will be able to provide liquor or wine packages to purchase for the Gala i.e., a wine flight or beer flight.

If you had a house in Michigan/Wisconsin or anything else that you would like to donate, please let Suzanne know.

G) Auction Committee- Misha Mann

Misha met with Dr. Steinmiller and the teachers in December. Dr Steinmiller sent Misha a list and now she is working on finalizing the items and pricing. There might be a few items that need clarification, but the list should be complete and ready for input in a couple weeks.

Misha asked if we could promote this new “Auction” style of “Raise the Paddle” to the parent/guardian community via social media/constant contact. Sabrina thought that was a good idea. Misha talked about drafting something that Christy could make look presentable and shareable. The group suggested that we open the auction the night of the event and keep it open until Spring Break.

H) Diversity, Equity and Inclusion Committee- Julie Molina

The survey is complete and will be sent out soon. The idea is to collect as much data from parents/guardians as possible and then communicate the results. The group will then host meetings and set up goals and objectives. Depending on when the survey goes out, they will determine when the surveys need to be completed. The hope is to be able to report at the next FOLPHS Board meeting on February 9.

Julie thanked Memory for suggesting that the group present at the LSC meeting. They joined the meeting in December and recruited two more moms at the meeting. Dr. Daniels also reached out to the group and wanted to be involved. Ms. Tookey also wants to be part of the group. At the LSC meeting, Mr. Grant gave the committee some resources at other schools. The hope is that they can connect to those groups and see what best practices are and what initiatives other schools have.

Memory mentioned that, as a senior parent, she was so grateful that the committee exists. She also asked that the group reach out to the IB program as she thought they would like to be connected and involved.

Sabrina thanked the DEI committee for all they have already done. Sabrina and Sara discussed that the survey might not go out until the week of January 18 due to the planned emails/correspondence already going out.

Memory also asked when the group would be meeting. Julie stated that they would set up a good time/date after the survey. Sara suggested putting that information up on the FOLPHS and LPHS websites.

I) Community Fundraising- Jodi Torzewski. Not present.

The next Dine & Donate location will be Portillo’s. Jodi will provide information soon.

J) International Baccalaureate Liaison- Memory Jacobs- Ms. Tookey and Memory will meet after the holiday to set up time for next steps for spring IB events and open houses for students who get into the IB program.

K) LSC Liaison- Memory Jacobs- The next LSC meeting is on January 14. They had an organizational meeting on January 11 that was required in order to host the first LSC meeting for the new board on 1.14. They will be moving the meeting to 6:30 pm to accommodate more parent and guardian schedules.

Jackie asked if there was more participation since the meeting has been offered via Zoom and Memory said yes. Memory mentioned that they were going to discuss whether they would continue to offer remote access after the students all return to school.

4) Old Business:

Sara asked Dr. Steinmiller if there was any update on the \$250,000 grant that the school received to make improvements to the Auditorium. Dr. Steinmiller remarked that he would look into the donation to see what the status was.

5) New Business:

1. By Laws- Suzanne has been reviewing and updating the by-laws. Sabrina will be reviewing and will then send out to the entire Board for a final review. Our By laws were very outdated and needed to be made current.

Memory asked if the Board could post the names of the Board and Committee members at the beginning of the meeting, so everyone knew who worked on each area. Sabrina stated that she would do that at the beginning of the meeting either on the meeting minutes and/or on the group chat. Misha was going to send the list to Sabrina so we could also post it on the website. Memory thought it would be a good way to promote when we have open positions or need volunteers.

2. Next meeting will be held Tuesday, February 9 at 6:30 pm.

6) Adjourn- 8:02 pm

ATTENDANCE

FOLPHS Board and Committee Members 2020-2021			
Board Members (Voting Members)			
President and Teacher Appreciation Co-Chair	Sabrina	Spitznagle	spitznagle98@gmail.com
Vice President and Teacher Appreciation Co-Chair	Kristen	Feurer	kastoj@aol.com
Treasurer	Christina	Sciarrotta	chicago800@yahoo.com
Secretary and Auction Chair	Misha	Mann	misha.mann@gmail.com
At-Large Board Members (Voting Members)			
Marketing & Communications Co-Chair	Sara	Shacter	sfshacter@gmail.com
LSC Liaison	Memory	Jacobs	mljacobs@uchicago.edu
Pledge Drive/Brick Donation Co-Chair	Eury	Chrones	eurydice.chrones@hangar-12.com
Open House Co-Chair	Jackie	Herigodt	jackieherigodt@yahoo.com
Spirit Wear and Social Media Co-Chair	Luisa	Shortall	lfshortall@sbcglobal.net
Committee Chairs - (non-Voting members)			
IB Coordinator	Memory	Jacobs	mljacobs@uchicago.edu
Diversity, Equity, and Inclusion Co-Chair	Venecia	Sanchez	vsanchez88@sbcglobal.net
Diversity, Equity, and Inclusion Co-Chair	Julie	Molina	julie_molina2000@yahoo.com
LPHS Administrators and Staff			
Principal	Dr Eric	Steinmiller	easteinmille@cps.edu
IB Director	Mary	Tookey	METookey@cps.edu

Other Attendees	Emails
Christy Levy	c-levy@prodigy.net
Eleni Vasilopoulos	eleni@fotischicago.com
Michele Berman	bermansm@sbcglobal.net
Steve Corda	steve_corda@yahoo.com
Theresa Matheny	theresamatheny@icloud.com

MEETING MINUTES 2.9.2021

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7) Welcome and call to order- Sabrina – 6:32 pm

8) Officer Reports

F) Principal Report-Dr. Steinmiller

There is a freshman field day on Friday, February 12.

Senior week will be the week before Spring Break. February 5 Dr. Steinmiller met with Ms. Glunz, Ms. Watson, and Ms. Martello. They are the Senior Committee. They were searching for a date to avoid AP and IB testing. Looks like March 22, the week before Spring Break, will be the week. Ms. Watson is on point. If anyone has questions, contact her.

A question came up about Re-opening and next steps. Dr. Steinmiller said that they do not have any information on re-opening and are focusing on successfully re-opening for the Cluster program.

Professional Development Day was very successful. They are focusing on the teachers.

Coffee with the Principal is back up and running and will be every other Tuesday until at least spring break.

Dr. Steinmiller was very proud of all the hard work that students and teachers put in to help aid struggling students. There were 611 students with an F at the beginning of January. By the beginning of February that number was cut in half and now is even lower. This took tremendous dedication on everyone's part.

Questions:

Drama event on March 5. It is up for approval with the LSC.

Sara asked Dr. Steinmiller if there was any update on the \$250,000 grant that the school received to make improvements to the Auditorium. Dr. Steinmiller said that Mr. Stuckey oversees this project. He is working with the Visual & Performing Arts and meeting with him on February 10.

G) President's Report-Sabrina Spitznagle

Thank you for Sabrina to Dr. Steinmiller for his report. Thank you to Suzanne for updating the Bylaws. She will send it to the Board to review. We can vote on approving them at the March Board meeting.

Prism message board looks great. Sara will send another announcement out about buying a message for the prism board.

H) Vice President's Report – Kristen Feurer- No report.

I) Treasurer's Report- Christina Sciarotta- Not in attendance.

Treasurer's report will be shared with the Board.

J) Secretary- Misha Mann.

Sabrina moved to approve the January Minutes. Kristen seconded. All voted to approve. The motion passes.

9) Committee/Director Reports:

L) Pledge Drive/Brick Campaign Committee Report- Eury Chrones

There is \$15,725 in sales at this point. Letters have gone out to the Corporate Sponsor list. These are all previous sponsors, possible sponsors and businesses/individuals that have indicated that they might be interested in sponsoring. If anyone has any information on other possible businesses, please reach out to Stefanie.

Michele asked if Eury could send out the "ideas" for what to say on your brick email again? They will send it out.

Jackie asked if the Board should host a brick? Many Board members mentioned that they would be interested.

M) Teacher Appreciation Committee Report- Kristen Feurer and Sabrina Spitznagle

Kristen reported that they brought in Valentine's Day candy for all the teachers. They left it at school to put in teacher's mailboxes. The next Teacher Appreciation effort will be in April. Sabrina will send something to Debra to draft and send so the teachers know to pick up their treats. Dr. Steinmiller will let the Department Heads know on February 10 at a meeting he has with them.

N) Spirit Wear Committee Report- Luisa Shortall

Luisa mentioned that she wanted to donate spirit wear to our Diverse learners in the Cluster program. There are 17 students in the group. The group was supportive. She will be picking from her stock. Luisa is also working with Ms. Watson to reward students with perfect attendance. They will be doing a raffle for up to \$750 in gift cards for the online store.

Luisa requested \$600 for the 1st semester awards. Sabrina made a motion to give \$600 for the awards. Kristen seconded the motion. The group voted unanimously in favor and the motion passed. Dr. Daniels sent a letter out today to the students about the awards.

There is also a contest for a school song. Luisa thought we could have an award for the winner. This is an event that will occur after Spring Break.

Luisa has a shipment of hoodies coming. Therese and Venecia will help coordinate deliveries. Pajamas will be offered at the end of March/April when they are back in stock.

O) Social Media- Debra Sitar. Not in attendance.

P) Marketing & Communications Report- Sara Shacter

Sara is sending out lots of emails related to the Lion Pride event.

Q) Open House Committee Report -Jackie Herigodt.

We need to find a successor for Jackie. Who will take her place for future open house work? Jackie will be circling back with Dr. Steinmiller, Sara and Sabrina to ensure there is smooth transition and all of Jackie's notes/great ideas.

R) Fall Social/Spring Gala Committee Report- Suzanne Rovner.

Lion Pride events is February 26. Tickets launch live on February 1. So far, we have sold 31 tickets. Another email went out today. Three teachers have asked for tickets. Tickets for teachers are complimentary. A reminder will go out next week. They will announce an incentive like a Prism message. Prices go up from \$25 to \$40 on February 15. Ticket sales close on February 21. It is a hard stop for tech reasons.

The format of the night will be that everyone gathers on a Homepage and then we head to breakout rooms. We will then have some activities/games in the breakout rooms and then come back into the Homepage for a "Raise the Paddle" live donation event that people can donate directly via text to the event. The activities/games portion will be a one hour breakout. When attendees are in the main room, there will be a performance by the Chamber singers. Someone will talk when attendees are all together about where donations go and what we do with our money.

Food options: Boqueria is still offering the 10% donation through the month of February so that is still an option. Lou Malnatti's can be an option for pizzas.

Drinks options: Suzanne will email attendees. There will be a beer package that attendees can purchase in advance from Beer Temple and a wine/cheese pairing option.

There is a cap for 26 for the wine ticket and they have sold 21 so far. Our fee paid to the event planner covers 85 zoom links.

There is a Parking Spot that is available. Post meeting, Kristen volunteered to buy the spot again at \$500 (she purchased it last year and has not been able to use it at all). This is a very generous donation. We did not know how to market it or fit into this year's event, so everyone was in favor of letting Kristen purchase it again for the next school year.

There was also a donation of College Search/Planning Services (Academic Angle). There was not a resolution as to how to use this. Perhaps as a reward for those who donate to the Brick program or for the wish list?

S) Auction Committee- Misha Mann

Misha finalized the wish list but had a couple outstanding questions for Dr. Steinmiller to clarify. The wish list will not be part of the Lion Pride event. It will need to be uploaded to either Neon or Qtogo. Misha will send the list to Sabrina and discuss the input process. Misha mentioned that there was not anything specific to IB program. Dr. Steinmiller was going to investigate it.

T) Diversity, Equity, and Inclusion Committee- Venecia Sanchez and Julie Molina

Survey results are in. The DEI Committee has recruited several volunteers. They will meet with their committee to review the results. There were 54 responses. The biggest response was from the Sophomore parents with 23 responses. There were 13 senior parents, 10 juniors and 8 freshman responses. They will try to meet before the next meeting so they can report back to the group.

Venecia gave some examples of the questions like “Does FOLPHS listen to the community?” and “Is FOLPHS inclusive?”

An important question was, “Why do you not participate in FOLPHS events?” The majority of the people said schedule, lack of interest, distance and finally money for events.

Another question, “Do you want to get involved?” 10 respondents mentioned that they wanted to get involved. The primary folks who wanted to get involved were northside parents. Misha suggested posting information about the positions and committees on the board, what we do and the time commitment so potential volunteers understood better what being on the Board required or does not require.

The goal of the committee is to be inclusive and more diverse. They also want to get the kids back in school. They will invite all of those who responded to join. They will then set a regular time after their first meeting, so it works for the group.

Some responses ask for another way to communicate. Suzanne asked, “How do they want us to communicate if not via email or Facebook post?” Julie mentioned that the Principal’s phone call might be an option. Julie also asked if our information could come out in Spanish and could the Principal’s call be in Spanish as well? Dr. Steinmiller thought that parents/guardians did indicate language preference on their paperwork so there might be a way to get messages to those requesting Spanish. Jackie asked about the mail. It would require us to do a lot more planning ahead and would require funding for paper and postage. The mail would not work for sending out Zoom information since we must keep the link confidential for Zoom bombers and we get the link only days before the meeting.

Memory mentioned that she missed the DEI when they spoke at the LSC, but she is still very excited to have them at the meeting and about all that they will contribute to LPHS.

Memory also asked about incorporating the DEI into things like Black History month. We could be doing so much more. She suggested making a bigger announcement about the FOLPHS DEI. Jackie agreed. She asked about making announcements on all the Facebook pages, Instagram, website, etc. (LP Class of 2024, LP Parents, school website, FOLPHS website). Yesenia asked if there was going to be a Facebook page for the DEI. Sabrina thought that content from DEI should be posted on the FOLPHS website and Facebook pages.

Sabrina suggested that Christy could create an announcement and promote the committee’s first meeting. Julie will work with Sara to get a date. Sabrina will add the DEI committee names to the FOLPHS website.

Memory asked about the format for the upcoming meetings and asked about educational opportunities and awareness discussions. Venecia had suggested that the DEI could host a book to ready or speakers in the future.

U) Community Fundraising- Jodi Torzewski.

Jodi reflected on the Boqueria D&D event. The open-ended nature of the promotion has not really worked or aided in drumming up business and donations. We have only earned \$50. Sabrina commented that it is a bit of a distance from LP and not convenient for many of our families.

Everyone did think that tapas would be great as a meal for the Lion Pride event and go well with wine and beer tastings.

We will host at Lou Malnatti's in the spring and possibly Chipotle.

V) International Baccalaureate Liaison- Memory Jacobs

Memory and Ms. Tookey are putting together a task list for the spring. Ms. Tookey is not able to attend tonight's meeting as she has a family situation. Memory asked us all to keep Ms. Tookey in our thoughts.

W) LSC Liaison- Memory Jacobs

The next LSC meeting is on February 11 at 6:30 pm. Memory asked the LSC if groups like DEI and FOLPHS could speak at the beginning of the meeting and the LSC agreed.

Eury commented that the LSC meetings seem very one-sided in that you cannot see who is on the call besides the LSC Board. It is hard to participate and support other speakers when they are talking.

10) Old Business:

Someone asked about the SAT in April. Dr. Steinmiller was going to into the date.

11) New Business:

Next meeting will be held Tuesday, March 9 at 6:30 pm.

12) Adjourn- 8:01 pm

ATTENDANCE

FOLPHS Board and Committee Members 2020-2021			
Board Members (Voting Members)			
President and Teacher Appreciation Co-Chair	Sabrina	Spitznagle	spitznagle98@gmail.com
Vice President and Teacher Appreciation Co-Chair	Kristen	Feurer	kastoj@aol.com
Secretary and Auction Chair	Misha	Mann	misha.mann@gmail.com
At-Large Board Members (Voting Members)			
Marketing & Communications Co-Chair	Sara	Shacter	sfshacter@gmail.com
LSC Liaison/IB Coordinator	Memory	Jacobs	mljacobs@uchicago.edu
Pledge Drive/Brick Donation Co-Chair	Eury	Chrones	eurydice.chrones@hangar-12.com
Open House Co-Chair	Jackie	Herigodt	jackieherigodt@yahoo.com
Spirit Wear and Social Media Co-Chair	Luisa	Shortall	lfshortall@sbcglobal.net
Community Fundraising	Jodi	Torzewski	Jbt312@comcast.net
Committee Chairs - (non-Voting members)			
Pledge Drive/Brick Donation Co-Chair	Stefanie	Coslow	splcoslow@gmail.com
Diversity, Equity, and Inclusion Co-Chair	Venecia	Sanchez	vsanchez88@sbcglobal.net
Diversity, Equity, and Inclusion Co-Chair	Julie	Molina	julie_molina2000@yahoo.com
LPHS Administrators and Staff			
Principal	Dr Eric	Steinmiller	easteinmille@cps.edu
Athletic Director	Eric	Lezcano	elezcano@cps.edu

Other Attendees	Emails
Alex Dzakovic	
Christy Levy	c-levy@prodigy.net
Sofia Tipiani	
Yesenia Perez	
Michele Berman	bermansm@sbcglobal.net
Steve Corda	steve_corda@yahoo.com
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MEETING MINUTES 3.9.2021

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13) Welcome and call to order- Sabrina – 6:32 pm

14) **LSC Visitor-** William Quinlan from the LSC Board joined us at the top of our meeting. He wanted to let everyone know that there will be a special Town Hall on March 10 that will review departmental meetings and will outline the Administration's position. The LSC will ask their questions and then there will be a Q&A opportunity.

15) Officer Reports

K) Principal Report-Dr. Steinmiller

CPS sent out a survey about returning to school. They did not let LP know it was coming out ahead of time. The survey is regarding a return to school for Q4.

There was another coffee with the Principal on March 9. Dr. Steinmiller said it was fun to meet with parents and the group discussed the survey informally.

Testing: PSAT for grades 9 and 10 is not mandatory. Parents did show interest in the testing, but it is not confirmed that PSAT for these grades will be offered. AP Testing: What will that look like for Spring 2021? Per Dr. Steinmiller, it will NOT be in person. They need to set the schedule. Same for IB tests: they need to discuss whether testing will be in-person or virtual.

Sports: Sports are in full swing with Winter sports wrapping up soon. Michele Berman thanked Dr. Steinmiller for getting the kids back into the building and back into sports. The school has been filming sports events so parents can view. The videos will be shared online.

Dr. Steinmiller has been meeting with the LSC to discuss the pathway forward for LP and our curriculum. The past several weeks he has met with department chairs and specifically discussed how to give access to courses especially in the junior and senior years. There is an emphasis on consistency and using the same structure for all department. For example, in the Math department there are so many options. They need to ensure that Freshman have access to the highest level of math.

LPHS will offer three educational paths:

1. Performing Arts
2. Advanced College Prep
3. International Baccalaureate

A brochure has been created to better explain the programs and to highlight the details with additional facts about LP. The link is below.

https://drive.google.com/file/d/1aKlqSiAVwY4cPUI3P4jtYLEgAoiE4VA_/view

They are also trying not to put caps on classes offered if demand exceeds number of spots offered, they will open it up to an additional class time.

Budgets are due soon, so placements and teacher allocations need to be finalized as they are related to one another and to the budget.

The Auditorium curtains will be replaced, and the request has been expedited as the Fire Marshall wants them replaced. This escalates the importance to get the curtains updated.

Graduation will be different that “normal” but will be a bit more robust than the 2020 graduation. Dr. Steinmiller might reach out to FOPLHS for funds if needed. They are looking at a couple locations such as Lincoln Park Zoo and Sox Park. Mr. Stucky is working with Sox. Kristen mentioned that she had a good connection to the Sox and would share it with Dr. Steinmiller. If they can do luncheons or dinners in conjunction with graduation, they will need to be small to align with Covid guidelines. There is a meeting on Friday, March 12 to discuss graduation plans.

There will be a host of events the week before Spring break for Seniors. One fun thing for the Senior week is that Stefanie Coslow will be teaching a virtual yoga class.

L) President’s Report-Sabrina Spitznagle

Thank you for Sabrina to Dr. Steinmiller for his report. Thank you to Julie for translating the FOLPHS communications into Spanish. Sabrina reported on the prism board and said that sales were going great. Misha responded that her message looked terrific and was appreciated by her student.

Sabrina mentioned that typically there is a Senior Luncheon and that FOLPHS would like to discuss providing t-shirts for the seniors.

Sabrina thanked Suzanne and all involved for hosting a great event. She also thanked everyone for attending. It was a fun evening. Kristen mentioned that the host of the Beer room was very knowledgeable and made the event a lot of fun.

M) Vice President’s Report – Kristen Feurer- No report.

N) Treasurer’s Report- Christina Sciarotta- Not in attendance.

Treasurer’s report will be shared with the Board for January and February.

O) Secretary- Misha Mann.

Sabrina moved to approve the February Minutes. Kristen seconded. All voted to approve. The motion passes.

16) Committee/Director Reports:

X) Pledge Drive/Brick Campaign Committee Report- Eury Chrones

Stefanie Coslow gave the report. One generous sponsor has agreed to pay for the entire installation of the bricks. This means more profit for the Brick Campaign! We raised \$31,000 on the Brick Drive. Stefanie will walk with the installation team on Friday including Ricky and the engineers.

Sara asked how many bricks there will be this year and Stefanie stated around 230, but that did not include the group bricks. The brick company will deliver the bricks when we are ready to install.

Sabrina and Dr. Steinmiller have discussed including a brick in a cap and gown bundle for seniors going forward.

Eury mentioned that they have been following Lakeview High School and their brick drive. Lakeview does their drive annually. But they may not install bricks every year.

Someone inquired about whether you could select the location of where your brick will be installed. At this point, Eury said no, but they could consider that going forward and perhaps charge a premium?

The FOLPHS Brick is fully funded, and Sabrina is confirming the wording for the brick.

Y) Teacher Appreciation Committee Report- Kristen Feurer and Sabrina Spitznagle

Kristen reported that the next time the committee reaches out to teachers it will be for report cards and that they will provide snacks. They will likely have a gift card for teachers in April. The candy from Valentine's Day has not been entirely picked up or consumed.

Z) Spirit Wear Committee Report- Luisa Shortall

I delivered 9 out of the 17 spirit wear items to Ms. Delgado for prizes for the Diverse Learners. I will deliver the rest if she needs them.

I attempted to sell hoodies out of my house again, but the response was not great, so I plan to put the stock in the storeroom in the next week or 2. Hopefully, PJ bottoms will be restocked in April. I think we will have to wait to sell in person next time whenever that opportunity presents itself. Let me know if there are any in school opportunities in the future when students will be on campus for any reason. Maybe for the SAT exam on April 13? I guess this is a question for Dr. Steinmiller.

I was planning to reach out to the 8th graders at our local school when high school decisions come out to see if any kids going to LP want to buy a hoodie. If anyone else on the board wants to reach out to their elementary schools to do the same, I could pre-sell the hoodies and deliver them directly to the schools assuming all 8th graders are in attendance by then. Or they can be picked up at my home again. Dr. Steinmiller stated that once the list of future Freshman is finalized that he can reach out to the Spirit wear committee and FOLPHS.

Volunteers for this effort are as follows:

Hawthorne - Rebecca Eden

Bell Elementary- Sara

Lincoln Elementary- Stefanie

Sabrina also suggested creating a “fireworks” email to welcome new students who accept as future Freshman at LPHS. She confirmed that we will have goodie bags for Freshman in the fall.

Debra Sitar and I are meeting with Ms. Watson this week to give her the spirit wear shop gift cards for the perfect attendance raffle, and one for good grades, too, I believe. She and I will figure out how to pay for them and distribute them.

Otherwise, my focus is just to stock up the store so that it is ready to go whenever that time is. We can also discuss later in the year if we will be producing a freshman goody bag again.

Luisa also discussed selling spirit wear at the Farmer’s Market at LPHS. The market is ongoing throughout the year and is hosted in the parking lot. There is lots of room for a table. Rebecca asked about LPHS branded tents. Sabrina suggested that FOLPHS Board and committee members “man” the table at the Farmer’s Markets.

AA) Social Media- Debra Sitar. Not in attendance.

We now have a committee: Rebecca Eden, Julie Molina and me.

Rebecca has created a calendar for us to stay on top of posts and we have reached out to teachers and the general LP community to get things of interest to post. They are adding national days to the calendar.

Rebecca or Julie may be able to speak at the mtg tomorrow. Waiting for a response on if they are attending.

BB) Marketing & Communications Report- Sara Shacter

Sara noted that the Drama Raffle raised \$560. The show was well attended. It was fun, hilarious and they even have a blooper reel. Wonderful news for the drama program!

The Business Directory committee has been meeting. The committee includes Jennifer and Rebecca. They are planning on a broad reach of businesses to include in the directory. A “bigger is better” theory is being employed. If they need to peel back and make it a smaller group, they will adjust. Right now, they are including current LP families, alumni, faculty, and current local sponsors. The directory will be hosted by FOLPHS. There will be a downloadable PDF with links. If you sign up in the spring of 2021, you will get a full year in addition to the end of the 2020-2021 school year. Christy will help with the registry. The cost will be \$25 and has been reviewed by Sabrina, Kristen, Sara, and Rebecca.

Questions: Rebecca asked how she will know if a business has paid? Sabrina stated that they will be notified of payment via Neon. Rebecca asked about locating Alumni. Ms. Tookey mentioned that there is an Alumni list that the school keeps. Vivian Hernandez in the IB office maintains a list.

Kristen made a motion to approve the Business Directory program and fundraiser. Sara seconded the motion. All voted in favor and the motion passed.

Sara stated we need to remove an old banner. We need to update it with a new one. The location is on Armitage. This will be done in conjunction with the start of in-person (hybrid) learning. Banners are less than \$100 so they are a good investment and way to thank sponsors and supporters. Sara made a motion to get a banner and Kristen seconded. All voted in favor of getting a banner and the motion passed.

Misha suggested that the banner state some like, "Welcome back Lions!"

CC) Open House Committee Report -Jackie Herigodt not in attendance

We need to find a successor for Jackie. Who will take her place for future open house work? Jackie will be circling back with Dr. Steinmiller, Sara and Sabrina to ensure there is smooth transition and all of Jackie's notes/great ideas. The school should run the Open House with FOLPHS supporting the event. Dr. Steinmiller suggested that Sara reach out to Mr. Stucky who will oversee the event in the fall.

Volunteers for next year's Open House included: Venecia, Jennifer Nelkin and Christy Levy.

DD) Fall Social/Spring Gala Committee Report- Suzanne Rovner

The event was February 26. It was a lot of fun and a great way to get to know fellow LPHS parents and guardians. There were 80 tickets sold with 7 staff and faculty in attendance. Ticket sales covered our costs and we netted \$4,000!

Suzanne will reach out to volunteers about the Fall 2022 Gala.

EE) Auction Committee- Misha Mann

Misha finalized the wish list but had a couple outstanding questions for Dr. Steinmiller to clarify. The wish list was not part of the Lion Pride event. It will need to be uploaded to either Neon or Qtego. Misha will send the list to Sabrina and discuss the input process. Misha mentioned that there was not anything specific to IB program. Sabrina will review some outstanding questions with Dr. Steinmiller.

FF) Diversity, Equity, and Inclusion Committee- Venecia Sanchez and Julie Molina

The committee has an email address: FOLPHSDEI@gmail.com

They had their first committee meeting. They talked about the mission of the group and discussed the survey. They want to ensure that the message that this committee is about "One Community" not just black and brown people. In the future, all their meetings during the school year will be the first Wednesday of each month.

Venecia feels that they are still defining their role and that they want to be a resource. They want to have actionable items. Maybe some guest speakers or host a book club featuring books on topic. They would like to put together a suggested reading list and use this as a jumping off point for their events. They think that a book club is more casual, and expense will not be an obstacle to participation.

Julie asked the Board to think about what they want from the DEI committee. What are the guidelines? They will continue to reach out to other high schools to see what they are doing for comparison.

Sabrina suggested 1 to 2 events per year and that we could discuss budget when we had a better idea of what the events entailed. She also noted that Sara Osoba is the person in charge of the Cluster program.

Venecia reported that they will reach out to the Cluster teachers and parents to ensure that they are included in the committee.

Venecia signed up for a free event "How to Talk to your teen about Racism". She will investigate the event host and see if they might be an option for a FOLPHS DEI event.

Comments: Jennifer Nelkin stated-Cluster program is a great idea! Stefanie agreed- Awesome job Venecia and Julie! Therese said – Venecia and Julie are killing it! Kristen mentioned that her K-8 school is hosting paid speakers. She will find out what they are doing and give examples to the committee.

Memory hopes that there are at least 2 parents from both the future freshman and sophomore classes that participate in the DEI Committee. She also would like to connect Ms. Tookey to the DEI.

Dr. Steinmiller mentioned he could add DEI event information to the LPHS call that goes out each Sunday. If you want anything to go into the newsletter, email Ms. Martell at akmartell@cps.edu and items for the Sunday "robo" call go to Ms. Troche at vtroche@cps.edu.

Attached is the summary of findings from the survey that the DEI committee hosted:

Summary of Findings

Survey went out 1/19/21 with a deadline 1/31/21. Received 54 responses.

Sophomore parents:23, Freshmen: 16, Junior: 10 and Senior: 8

Overall positive responses on 3 questions. We focused on "Strongly disagree" or "disagree" responses for us to know what we need to improve on.

FOLPHS listens to the community and works to include as many diverse voices as possible in decision making. 3 in total

FOLPHS works to make events inclusive and available to all members of the community. 5 in total

I feel welcomed at meetings, can speak freely, and my opinions are valued. 3 in total

Some comments of those who disagreed or strongly disagreed:

- Find ways to recruit a more diverse Board to help with community engagement
- I did not even know LPHS or FOLPH had a DEI Committee
- Have more zoom meetings
- Invite non officers to meetings and allow them to participate and be informed
- More culturally appropriate communication with Spanish speaking families.
- Cannot use email as main communication
- Intolerance towards the right

Questions on the Survey:

Reasons why people have not yet participated in events?

57.1 %schedule

16.7 % lack of interest

The rest of responses evenly spread (money, distance etc.)

Are you interested in participating on the DEI committee?

10 people expressed interest.

Interested in other committees?

Yes! Julie will forward emails to the appropriate committee chair.

What kinds of events would you like to see? Where would you like money go?

This information will be relayed to the Fundraising committee.

What neighborhood or area of the city do you live in?

Primarily north side, but 3 south siders responded, and one did not want to give location.

GG)Community Fundraising- Jodi Torzewski. Not present

Boqueria fundraiser is completed with a \$250 donation. I have asked them to send me a logo to include on our banner and website in appreciation for their donation.

Portillo's is scheduled for Monday March 22 from 5-8 pm, Ohio St. location.

Debra and Sara are set to handle communications for Portillo's.

I still need info from Christina to complete the W-9 for Portillo's before the event.

I will plan to schedule Chipotle for April or May (your choice, just let me know if you have ideas for which location would be best. Happy to do Fullerton again, but want to make sure we are reaching all communities.)

HH) International Baccalaureate Liaison- Memory Jacobs

Ms. Tookey discussed the 3 IB programs: Middle years (Grades 9 & 10), Fully Diploma (Grades 11 & 12) and the Career Related program (i.e., ROTC, Performance, Digital, Fine Arts, etc.).

They requested funding to train Dr. Walter for a new Career Related program that will focus on Sports & Wellness (Coaching & Health). There is a training program in June that lasts 4 days. The IB program needs approval now so they can offer this course as an option for students planning their Fall 2021 classes. Since the training technically is outside of the United States (the facility is in Toronto), CPS cannot pay for the training. The cost is \$900.

Everyone liked the idea. Sabrina made a motion to pay for the training and Kristen seconded. All voted in favor of sponsoring the training and the motion passed.

Ms. Tookey stated she would send the formal information to Sabrina.

II) LSC Liaison- Memory Jacobs

Sabrina stated that the LSC will review the Wish List at their special meeting on Monday, March 22. FOLPHS needs them to approve to host this fundraiser.

17) Old Business:

Bylaws- we did not have a quorum at this point. We decided to table the voting on bylaws and send an email out to the voting board members.

Suzanne also mentioned that FOLPHS has an insurance policy. Christina confirmed and will send it to Sabrina. She will share the information with the Board.

18) New Business:

Sabrina noted that she loves LPHS Athletic Newsletters that Mr. Lezcano sends, and I had let him know that we would be happy to help with anything he needs with communications. I will also forward those email updates.

Next meeting will be held Tuesday, April 13 at 6:30 pm.

19) Adjourn- 8:20 pm

ATTENDANCE

FOLPHS Board and Committee Members 2020-2021			
Board Members (Voting Members)			
President and Teacher Appreciation Co-Chair	Sabrina	Spitznagle	spitznagle98@gmail.com
Vice President and Teacher Appreciation Co-Chair	Kristen	Feurer	kastoj@aol.com
Secretary and Wish List Chair	Misha	Mann	misha.mann@gmail.com
At-Large Board Members (Voting Members)			
Marketing & Communications Co-Chair	Sara	Shacter	sfshacter@gmail.com
LSC Liaison	Memory	Jacobs	mljacobs@uchicago.edu
Fall Social and Spring Gala Chair	Suzanne	Rovner	rovnerfamily@yahoo.com
Pledge Drive/Brick Donation Co-Chair	Eury	Chrones	eurydice.chrones@hangar-12.com
Spirit Wear and Social Media Co-Chair	Luisa	Shortall	lfshortall@sbcglobal.net
Committee Chairs - nonmembers			
IB Coordinator	Memory	Jacobs	mljacobs@uchicago.edu
Pledge Drive/Brick Donation Co-Chair	Stephanie	Coslow	splcoslow@gmail.com
Diversity, Equity, and Inclusion Co-Chair	Venecia	Sanchez	vsanchez88@sbcglobal.net
Diversity, Equity, and Inclusion Co-Chair	Julie	Molina	julie_molina2000@yahoo.com
Diversity, Equity, and Inclusion Co-Chair	Jen	Malito	jenamalito@yahoo.com
LPHS Administrators and Staff			
Principal	Dr Eric	Steinmiller	easteinmille@cps.edu
IB Director	Mary	Tookey	METookey@cps.edu

Attendees	Emails
Anita Monteggia	misshollygolightly@comcast.net
Carrie Gleason (Jay)	
Cetin	
Christy Levy	c-levy@prodigy.net
Claudia	
Jennifer Nelkin	jennifer.nelkin@iriworldwide.com
Michele Berman	bermansm@sbcglobal.net
Raquel	
Rebecca E. Eden	rebeccaeeden@gmail.com
Therese Matheny	theresamatheny@icloud.com
William Quinlan	wjq@quinlanlawfirm.com

MEETING MINUTES 4.13.2021

<https://www.folphs.org>

Folphs@gmail.com

20) Welcome and call to order- Sabrina – 6:33 pm

21) Officer Reports

P) Principal Report-Dr. Steinmiller

Communications is our focus on reopening. There will be town halls Monday, Wednesday, and Friday. They will be discussing how they are modeling health and wellness. The town hall events are for students and for parents separately. Communications are being developed so that students know where they are going and when.

Dr. Steinmiller is excited about going back to school as he will be meeting many teachers in person for the first time. There will be SEL supports for the teachers.

Some classes had to be moved to the Annex Building to support social distancing needed for larger class sizes. They will be setting up different entrances for different grade levels. Some sophomores have never been in the main building so there are a lot of new experiences for all students. A total of 995 students opted in out of a total of 2098 students. Campus is not open so students cannot go off campus for lunch at this time. They have also been hiring miscellaneous staff to help with screening, security and other covid related needs. There are 7 Cadre positions and 5 miscellaneous staff positions. It takes 17 staff members to open the school each day.

SAT students were onsite today.

They are planning for virtual and in-person orientation.

Jackie asked: What class has the highest percentage of returning students. Dr. Steinmiller stated that 9th and 10th grade are the majority of students with 11th and then 12th grade students following.

Dr. Steinmiller talked about graduation possibly being held at Solider Field. It is a great option because we can have all of the kids at one location. The cost is \$20,000 to rent the space for up to hours and includes the cost of security. Sara discussed getting a banner with all the graduates' names on it. She thinks they might need 2 vinyl banners to get all the names listed. Sabrina asked Dr. Steinmiller if there was any issue with privacy if we listed the names on the banner. Dr. Steinmiller stated he would reach out to Lane because he thought that they put names on a banner for graduation. Sabrina asked Sara to get a price for 500 names on a banner.

Luisa stated that the date of graduation is June 13 and that there are 530 seniors. Soldier Field will allow up to 4 guests per graduate. Is there an alternate date if we cannot get June 13? Dr. Steinmiller said they will find one if necessary. Luisa reached out to a friend she has at Soldier Field to help secure the date.

They also talked about yard signs that will be available for sale on the FOLPHS website. The sign will state "Congratulations to our Senior". They will need to coordinate how many, pick up, etc.

Q) President's Report-Sabrina Spitznagle

Welcomed all attendees. FOLPHS will be putting up banners and balloons to welcome students. We need volunteers to help welcome students and to give them directions if needed. Kristen volunteered for both Monday and Friday. Luisa volunteered for Shift A on Monday. Debra and Misha volunteered for Shift B.

We discussed banners and costs. There was discussion on a variety of sizes of banners from small ones at \$95 each to larger, multi-colored banners at \$1350. Jackie suggested that the text say, "Welcome to Lincoln Park High School" or "Welcome to LPHS" so we can use the banners for open house as well.

Sabrina made a motion to purchase the banners at \$1350. Kristen seconded. All voted in favor and the motion passed.

Jackie offered to share her sources and costs spent on balloons for previous events with Kristen so they can gage pricing. She mentioned she typically spent \$300 to \$500 for the Christmas program balloons and noted she ordered navy and yellow balloons for the mall at a cost of \$276. They need to have the balloons on Monday and Friday.

Sabrina thanked Suzanne for editing the By Laws. Sabrina made a motion to pass the new rewritten by laws. Suzanne seconded the motion. All voted in favor of adopting the new by laws and the motion passed.

Sabrina also told us that the Marquee sales continue.

R) Vice President's Report – Kristen Feurer- No report.

S) Treasurer's Report- Christina Sciarrotta

The treasurer's report is being sent to the Board via email. Registration had been delayed with the Secretary of State, but after some back and forth all paperwork is complete. Christina is working on the 2020 taxes. She is also reconciling all financial information in QuickBooks. We will be closing our Greater Giving account in 2021. She will get the tax exemption form to Sabrina this week. She is working on a treasurer's handbook so the next person who has the position has a guidebook for all that needs to be done.

The Brick Drive raised \$35,000. Our accounts look good, and our expenses are down mostly due to Covid restrictions on events.

Christina is reviewing the restricted funds and ensuring that they are distributed to Choir, Band, Drama, etc. since they currently have funds to give those departments. The goal is to get each department their funds by the end of the 2020-2021 school year.

There is \$170,000 in the Chase account. \$40,000 in transactions between January and April. \$9,600 in expenses.

Graduation costs are under from what we spent in 2019 so we could host graduation at Soldier Field on our funds.

Christina mentioned that she thought we could dedicate up to \$100,000 to the Wish List if brought to a vote.

Grant disbursement to the school is down. Typically, we disburse \$50,000 in grants with \$15,000 for programs, \$15,000 for operating costs

T) Secretary- Misha Mann.

Sabrina moved to approve the March Minutes. Sara seconded. All voted to approve. The motion passes.

22) Guest Speakers: LPHS Seniors Allison Furman, Angelica Ramirez, Alexis Tarcea and Katelyn Perlaw.

Alexis was going to share with us a visual presentation. Unfortunately, we were having technical difficulties with the Zoom and were not able to see the presentation. Alexis offered to share the presentation with the group via email.

Angelica, an IB student, mentioned that they were creating a CAS Project which stands for Creative Activity Services. For their project, they wanted to do something for their fellow seniors to let them know that they care about one another. Their idea was to create a senior gift basket to honor the seniors. They were going to create 570 baskets. It would be a gift at the end of the year. They talked about putting t-shirts with "LPHS Seniors" on the front and a lion with a gold graduation cap and "2021" on the back. They got a quote for 600 t-shirts for \$8.41 each or a total of \$5,046. The t-shirt would be grey with navy and gold on it. Luisa stated that she has some good contacts for t-shirts and that she would send them to the group. She also thought that her contacts could give them better pricing. Jackie mentioned that she too might have a contact for t-shirts so they can get a competitive bid.

Allison mentioned that they wanted to include stickers in the gift basket. They had received quotes for 550 of 2 different designs. Luisa asked Allison if there was a set up fee which is fairly typical. Allison said she would double check. Luisa would share a source for stickers that may offer lower quantities at better prices.

Katelyn shared with the group that they would like to include face masks and magnets with the LP logo on them.

Angelica thought it might be good for their group to create a timeline, so they knew when they needed to get things done to make the distribution deadline.

Allison stated that they would use a paper or plastic bag for all the gift basket items. They would create a grab and go location so seniors could pick up the gift. Allison asked what the group thought the best time would be to distribute and the group thought graduation might be most convenient to reach the most seniors. The second option is to pick two days one week to distribute on Shift A and Shift B, but they might not reach enough seniors if all the seniors are not opting in.

Allison said that they would create a Google form for the class to determine who wants what size for the t-shirt.

Sabrina asked the seniors if they talked to Dr. Steinmiller before tonight's meeting about this. Angelica said they have meeting with Dr. Steinmiller on Friday, April 16.

Jackie congratulated all the speakers and thanked them for thinking of their fellow students. Kristen thanked the seniors for giving their time to us. Sabrina asked the group to talk to Dr. Steinmiller and come back to FOLPHS for support. Angelica thanked the FOLPHS for listening.

23) Committee/Director Reports:

JJ) Pledge Drive/Brick Campaign Committee Report- Eury Chrones Not in attendance.

KK) Teacher Appreciation Committee Report- Kristen Feurer and Sabrina Spitznagle

Kristen stated that they next teacher appreciation event will consist of giving the teachers a tumbler filled with Advil, trail mix, etc. and the message will say "thank you so much, you are a lifesaver".

LL) Spirit Wear Committee Report- Luisa Shortall

Will open the store when given permission.

MM) Social Media- Debra Sitar.

No updates currently.

NN)Marketing & Communications Report- Sara Shacter

Sara stated that things are going well with the business directory. The deadline is May 1st.

OO) Open House Committee Report -Jackie Herigodt

Jackie mentioned that the Open house committee was forming for next year's event. Judy and Jackie met to discuss planning. Black Oaks was used last year. There will be a video in addition to an in-person event since it was so successful last year, and it allows the open house to be "attended" at other times. They did discuss getting more footage with a drone. Volunteers for next year's Open House included: Venecia, Jennifer Nelkin and Christy Levy.

PP) Fall Social/Spring Gala Committee Report- Suzanne Rovner

No report currently.

QQ) Auction Committee- Misha Mann

Wish List will debut in May. Sabrina is proposing that FOLPHS does a match program where we match up to \$80,000 in donations. So, the top funded programs will get fully funded by the FOLPHS match.

Sara made a motion to approve the matching program. Kristen seconded the motion. All voted in favor and the motion passed.

RR) Diversity, Equity, and Inclusion Committee- Venecia Sanchez and Julie Molina

The committee has an email address: FOLPHSDEI@gmail.com

Venecia reported that the committee had a great meeting. They are discussing having Future Kane as a potential speaker for a DEI event. She is a teacher in Wisconsin and speaks about social-emotional learning. They are looking at potential dates for the speaker. They are thinking of doing the event in May. Sabrina is waiting to hear back from Future to firm up the event.

The committee has also reached out to Whitney Young's DEI committee from the contact that Sabrina had. Whitney has done a book club/book list, created short term and long-term goals and talks about ways to recruit/enroll more students/parents in DEI work.

The group also was meeting with Ms. Osomba to include her students in DEI events and initiatives.

They also talked about the phrase "safe space" and how that can have very different meanings for different people. We need to work towards a common language to have better understanding of one another

SS) Community Fundraising- Jodi Torzewski.

So far, we have raised \$1,600 in total with 4 restaurants. There is a freshman mom that owns an Aveda salon and will be donating 10% of all sales to FOLPHS. Next fundraiser will be Chipotle and after that possibly Lou Malnati's, which with two locations, created the most money raised.

I still need info from Christina to complete the W-9 for Portillo's before the event.

I will plan to schedule Chipotle for April or May (your choice, just let me know if you have ideas for which location would be best. Happy to do Fullerton again, but want to make sure we are reaching all communities.)

TT) International Baccalaureate Liaison- Memory Jacobs Not in attendance.

UU)LSC Liaison- Memory Jacobs Not in attendance.

24) Old Business:

No old business.

25) New Business:

There was discussion on how we can welcome incoming freshmen and new students now that will be joining the LPHS family in the 2021-2022 school year.

Next meeting will be held Tuesday, May 11 at 6:30 pm.

26) Adjourn- 8:13 pm

ATTENDANCE

FOLPHS Board and Committee Members 2020-2021			
Board Members (Voting Members)			
President and Teacher Appreciation Co-Chair	Sabrina	Spitznagle	spitznagle98@gmail.com
Vice President and Teacher Appreciation Co-Chair	Kristen	Feurer	kastoj@aol.com
Treasurer	Christina	Sciarrotta	chicago800@yahoo.com
Secretary and Auction Chair	Misha	Mann	misha.mann@gmail.com
At-Large Board Members (Voting Members)			
Marketing & Communications Co-Chair	Sara	Shacter	sfshacter@gmail.com
LSC Liaison	Memory	Jacobs	mljacobs@uchicago.edu
Fall Social and Spring Gala Chair	Suzanne	Rovner	rovnerfamily@yahoo.com
Open House Co-Chair	Jackie	Herigodt	jackieherigodt@yahoo.com
Community Fundraising	Jodi	Torzewski	jbt312@comcast.net
Spirit Wear and Social Media Co-Chair	Luisa	Shortall	lfshortall@sbcglobal.net
Committee Chairs - nonmembers			
BOP			
Spirit Wear and Social Media Co-Chair	Debra	Sitar	sitar96@comcast.net
IB Coordinator	Memory	Jacobs	mljacobs@uchicago.edu
Diversity, Equity, and Inclusion Co-Chair	Venecia	Sanchez	vsanchez88@sbcglobal.net
Diversity, Equity, and Inclusion Co-Chair	Julie	Molina	julie_molina2000@yahoo.com
Diversity, Equity, and Inclusion Co-Chair	Jen	Malito	jenamalito@yahoo.com
LPHS Administrators and Staff			
Principal	Dr Eric	Steinmiller	easteinmille@cps.edu

Other Attendees

Attendees	Emails
Carolyn Aguilar	
Christy Levy	c-levy@prodigy.net
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Diane Giansco	-
Eleni Vasilopoulos	eleni@fotischicago.com
Ken Matheny	kennmtheny@mac.com
Michele Berman	bermansm@sbcglobal.net
Rebecca E. Eden	rebeccaeden@gmail.com
Therese Matheny	theresamatheny@icloud.com

MEETING MINUTES 5.11.2021

<https://www.folphs.org>

Folphs@gmail.com

27) Welcome and call to order- Sabrina – 6:32 pm

28) Officer Reports

U) Principal Report-Dr. Steinmiller

Budget is balanced. It will be presented at the LSC on Thursday. He met with chairs and department heads.

Having students back in school has been wonderful, but it would be awesome if we had more students. Some in-person students went back to being remote. Some are waiting until they are vaccinated. They are still looking to accommodate for IEP/504 plans. He has been collaborating with the safety committee. Security team has been happy with the transition and use of the health screener. Expectations are all being met by the students. Students cannot go outside due to supervision issues. There are not enough in-person teachers as many are still remote.

Graduation will be held at Soldier Field. There will be tickets for every graduate and their family. There will be multiple entry points. Each student will get 4 tickets. Instructions on how things will work are forthcoming. The event will be live streamed. They are working on a guest speaker: Dick Durbin.

Sports are happening throughout campus: water polo, baseball, volleyball, soccer, etc. to name a few.

Prom: he is meeting with the senior committee tomorrow to discuss. They will be looking at options and activities. Ms. Tookey suggested the parking lot. It was noted that Amundsen is having a prom in their parking lot.

Dr. Steinmiller mentioned that they need to hire Cluster teachers. They are also seeing the conclusion of Round 1 with acceptances to LP from GoCPS.

V) President's Report-Sabrina Spitznagle

Welcomed all attendees.

Sabrina also told us that the Marquee sales continue, and many messages are focused on graduation announcements. The money raised will go to the senior gift request that the Board heard last month. It is not a ton of money, but it will help contribute to the funds they need for the t-shirts and stickers. They have raised \$400 so far.

W) Vice President's Report – Kristen Feurer- No report.

X) Treasurer's Report- Christina Sciarrotta- Not in attendance.

Tax form will come soon. We can use the old one until then.

Y) Secretary- Misha Mann.

Sara moved to approve the March Minutes. Jackie seconded. Tabled no quorum. All voted to approve. The motion passes.

29) Guest Speakers: President Judy Johanson of Oz Park Advisory Council, Gretchen Glock from Friends of Dickens, and John Yeh, parent from St. James Lutheran School

The City of Chicago is proposing a two-way bike path that will cut through Oz Park and cut it in half. The above-named groups oppose this bike path. CDOT is pushing for this as well. The path will start at Dickens and run west to east and go through to the Lincoln Park Zoo. The Park will be cut off from the fields. The path itself will have a curb or berm on both sides which will severely limit accessibility. This is not a connection of the 606 to the lakefront and should not be looked at as such. Cost is rumored to be around \$750,000. That money should be used elsewhere in the city.

There will be a meeting on May 18 at 6:30 pm regarding the bike path. If you are interested in attending, please reach out to Gretchen, and let her know. You will need to register to attend. Sabrina recommended that Gretchen reach out to the LSC as well. This would be a good forum for sharing the information. Gretchen's email is gretchstowers@gmail.com or you can reach out via friendsofdickens@outlook.com.

Gretchen Glock would like to "spread the love" and give a bike path to another neighbor in the city. If approved, this would be the 8th bike path in Lincoln Park. We do not need another bike path.

Eury mentioned that she was concerned about this and how it will affect the students. Judy Johansson talked with the LP track coach last night and found out that LPHS did not know about the bike path. The planning started in 2019 but died off a bit in 2020 due to the pandemic. Back in 2019, the Oz Park Advisory Council registered their opposition. They feel it will negatively affect children, seniors and LPHS students who all use the park regularly. Many bikers are "high speed", and the Advisory Council worries about how they will interact with the slower traffic from children and seniors and the volume from the students from LPHS. The Advisory Council is also concerned with how service vehicles will access the areas they need to and how garbage trucks will collect garbage. This will also impact access for ambulances.

Kristen thanked the group for sharing the information with us. She stated that kids need to feel free to move about the park without fear of running into bikers. She also noted that LP's Physical Education program uses the park.

Gretchen will send Sabrina the information and Sabrina will distribute to the group. Sabrina thanked Gretchen and the rest of our guests for coming.

30) Committee/Director Reports:

VV) Pledge Drive/Brick Campaign Committee Report- Eury Chrones

The next step is to meet with Ricky in building engineering and then source out the landscaping work. The cost of landscaping is being covered by a generous donation from Emily Wong. The team is confirming all details and double checking everything. Once they do that, they will place the final order. Eury will send an update to share. It will then take 4 to 6 weeks to deliver the bricks. They anticipate installation in fall of 2021.

WW) Teacher Appreciation Committee Report- Kristen Feurer and Sabrina Spitznagle

Kristen stated that the next teacher appreciation event was last week. Sabrina and Kristen gave the teachers lotto tickets. Dr. Steinmiller told us that he won \$1! Debra Sitar helped with teacher appreciation by posting photos of the teachers when they were young on social media. It was a lot of fun to see the teachers when they were kids.

On Friday they will provide lunch to the teachers for an end of the year event. They have been working with Ms. Watson on this event.

When teachers came back, they did a "You are a lifesaver" theme and gave the teachers tumblers filled with lifesavers, advil, and snacks.

XX) Spirit Wear Committee Report- Luisa Shortall

Sold a couple hundred dollars' worth of stuff in April. Reached out to local elementary schools to connect with future LP students for spirit wear. She did get one customer from Bell Elementary. She is opened to doing more. She can give us all a blurb to send out to local elementary schools. She would also like to participate in the open house event. She will be stocking up for next year. She will also stock up for next year's Freshman swag bags (2021-2022) and any pop up or Farmer's Market events. Dr. Steinmiller stated that the Farmer's Market is every Saturday. Ms. Lopez would be able to assist with details. Since the event is in our parking lot, LPHS gets a free table. Luisa asked the group to pick a date and she will be there. Sabrina mentioned that they will do the exact same items in the swag bag as last year. Swag bags included a magnet, a sticker, a water bottle, and a bag. Kristen will add a card.

Julie mentioned posting information about spirit wear to all the groups on Facebook. Sara asked if registration will be in person? Dr. Steinmiller stated that it will not be in person.

There will be a Freshman/Sophomore Connection this summer. Swag bags need to be ready before that. Dr. Steinmiller will confirm the date. He estimates that we will have around 550 in our 2021-2022 Freshman class. We have 300 acceptance letters so far. It was confirmed that the Freshman Connection will be between July 17 and July 29.

Kristen mentioned that her daughter is coming. She got into Lane but wants to be a LION! Yay!

YY) Social Media- Debra Sitar.

No updates currently.

ZZ) Marketing & Communications Report- Sara Shacter

Sara stated that things are going well with the business directory with 18 businesses listing and that she is sending out lots of communications. Jennifer and Rebecca have been helping a lot. Jennifer is creating emails and posting for social media. Rebecca wrote a nice blurb for marketing. Christy is developing a logo stating "I support LPHS" for social media. They will open up sign up again for 2021-2022 in June. Cost for each business is \$25 and they have collected \$450 so far.

AAA) Open House Committee Report -Jackie Herigodt and Sara Shacter

Jackie mentioned that the Open house committee was forming for next year's event. Judy and Jackie met to discuss planning. Black Oaks was used last year. There will be a video in addition to an in-person event since it was so successful last year, and it allows the open house to be "attended" at other times. They did discuss getting more footage with a drone. Volunteers for next year's Open House included: Venecia, Jennifer Nelkin and Christy Levy.

Ms. McCormack helped previously. Sabrina stated that they need to engage a couple teachers before the school year ends so they know how to reach the teachers. They will need help this summer. After June teachers are hard to reach and by September it is almost too late, and teachers are focused on school year/curriculum. Mr. Stucky is the AP they are working with on this event. He is going to set up a meeting in the next couple weeks to discuss the Open house.

What will live Open House look like? They will always have an online (access at any time option). We need to have a Q & A, mock teaching sessions etc.

Budget: no solid budget yet. They will look back at what was spent in 2019 for a better comparison to what they should be spending. 2020 was an atypical year. Some money came from LP, and some came from FOLPHS. Christina might have a record. Sara noted that we have 6 parents that want to help, but they need direction.

BBB) Fall Social/Spring Gala Committee Report- Suzanne Rovner

No report currently.

CCC) Wish List Committee- Misha Mann & Sabrina Spitznagle

\$3,000 raised so far. There are several items that are already fully funded included caps and gowns (50) for 2021 graduation. Art tools are fully funded as are the copiers for the social studies department. Incentive emails will be coming out next including marquee space, a painting donated by Sandy Gerding and college planning sessions.

Many people were surprised by our Capital needs such as infrastructure items like the bathrooms. Rebecca Eden mentioned grant writing and has volunteered to help FOLPHS with some grants. A couple committee members mentioned Donors Choose which helps raise funds for school requests. Rebecca thinks that the best time to appeal to these requests is at Christmas when many people and organizations are looking to make donations. Jodi mentioned that Whole Foods has a grant we can apply for at LP.

Someone discussed One School/One Community. Alderman Smith helped secure a donation of \$20 million which LP used for tuckpointing and a new roof. After we spent those funds, CPS gave schools billions of dollars to fix infrastructure items. The timing was off. If we had waited, we could have used the One School/One Community money for other items, but we really could not have waited to fix the roof back then. Stage Right is working on a fundraiser for the auditorium.

The group discussed the success of reaching out to parents via Facebook and how much success fundraisers had when Coaches reached out. There was a baseball fundraiser that was very successful because the Coach made the appeal directly to the parents. Lezcano could make a personal appeal for items related to sports/sports facilities.

DDD) Diversity, Equity, and Inclusion Committee- Venecia Sanchez and Julie Molina

The committee has an email address: FOLPHSDEI@gmail.com

Julie reported that they have had three committee meetings. Christy Levy is the secretary. Their meetings are every first Thursday of the month from 8 to 9 pm. DEI will host a meeting featuring speaker Future Cain on Wednesday, May 19 from 6:30 to 8 pm. The event will focus on social inequities and social justice and how to talk to your teen about these issues. Sabrina stated that information about the event will go out via Constant Contact on May 12. They will also send it to Ms. Martello and Dr. Steinmiller. Sara is getting this, and other documents translated into Spanish with Julie's help. Sara thanked Julie.

EEE) Community Fundraising- Jodi Torzewski.

Next event is May 25 at Chipotle from 4 to 8 pm. The only location participating is the one near the school. Chipotle donates 20%. After that, our next event is June 8 at Lou Malnati's. There will be three participating locations including Lincoln Park, Lincoln Square, and the West Loop. The event will be posted on the Facebook events page. Jodi thanked Debra and Sara for all the posting and good communications on the events. Sara thanked Julie again for translating the events into Spanish.

FFF) International Baccalaureate Liaison- Memory Jacobs Not in attendance. Ms. Tookey spoke.

There will not be IB exams this year. They will be doing an internal assessment. They will review what has been done and what could have been done differently. They will analyze unique work and research. During the 2021-2022 school year, they will go back to normal IB exams.

AP Exams: there are 3 sessions which go into June. These exams will equal extra credit. Some exams are in-person, and some are online. Credit is issued for scores of 3 of 5 and above. LP does not give the actual credits. Colleges give the credits individually when students attend.

CPS: letters of acceptance have been received for LP and have been received for all programs. Dr. Steinmiller ran a panel online featuring students. May 14 is the deadline for acceptance. Interest and acceptance levels are good.

GGG) LSC Liaison- Memory Jacobs Not in attendance.

31) Old Business:

Julie Molina mentioned that the pool gave out on May 7, and they were looking for other pools that the water polo team could use for practice and games. Dr. Steinmiller helped negotiate use of the Roosevelt High School pool. Julie thanked Dr. Steinmiller. The pool is 100 years old, and they might need funds to repair and maintain the pool a bit more robustly. Rebecca Eden mentioned that they might be able to apply for a grant.

Luisa asked about future graduations and where they will be held. She stated that Soldier Field sets a precedence for all future ceremonies. Michele Berman was hoping for Sox Field next year.

32) New Business:

There was discussion on how we can welcome incoming freshmen and new students now that will be joining the LPHS family in the 2021-2022 school year.

Jackie also mentioned that the LPHS Poms team did a routine to bring awareness to her organization Imerman Angels. It was a great routine. The video will be seen in 105 countries because of the Imerman Angels reach. Michele Berman thanked Jackie for posting it.

Jackie has suggested that the FOLPHS board and committee have a picnic. The event would be for all of us including our families. Everyone liked the idea. Kristen volunteered to help put the event together. Sabrina assured Dr. Steinmiller that he could come as well.

Board positions for 2021-2022 remain filled.

Next meeting will be held Tuesday, June 8 at 6:30 pm. There will not be a meeting in July or August.

33) Adjourn- 8:13 pm

ATTENDANCE

FOLPHS Board and Committee Members 2020-2021			
Board Members (Voting Members)			
President and Teacher Appreciation Co-Chair	Sabrina	Spitznagle	spitznagle98@gmail.com
Vice President and Teacher Appreciation Co-Chair	Kristen	Feurer	kastoj@aol.com
Secretary and Auction Chair	Misha	Mann	misha.mann@gmail.com
At-Large Board Members (Voting Members)			

Marketing & Communications Co-Chair	Sara	Shacter	sfshacter@gmail.com
Pledge Drive/Brick Donation Co-Chair	Eury	Chrones	eurydice.chrones@hangar-12.com
Open House Co-Chair	Jackie	Herigodt	jackieherigodt@yahoo.com
Community Fundraising	Jodi	Torzewski	jbt312@comcast.net
Spirit Wear and Social Media Co-Chair	Luisa	Shortall	lfshortall@sbcglobal.net
Committee Chairs - nonmembers			
Diversity, Equity, and Inclusion Co-Chair	Venecia	Sanchez	vsanchez88@sbcglobal.net
Diversity, Equity, and Inclusion Co-Chair	Julie	Molina	julie_molina2000@yahoo.com
LPHS Administrators and Staff			
Principal	Dr Eric	Steinmiller	easteinmille@cps.edu
IB Director	Mary	Tookey	METookey@cps.edu

Other Attendees

Attendees	Emails
Chiara Chung	chungfortino@gmail.com
Eleni Vasilopoulos	eleni@fotischicago.com
Gretchen Glock	gretchstowers@gmail.com
John Yeh	-
Judy Johanson	-
Lizzie Furie (Walt)	
Michele Berman	bermansm@sbcglobal.net
Rebecca E. Eden	rebeccaeden@gmail.com
Steve Corda	steve_corda@yahoo.com

MEETING MINUTES 6.8.2021

<https://www.folphs.org>

Folphs@gmail.com

34) Welcome and call to order- Sabrina – 6:34 pm

35) Officer Reports

Z) Principal Report-Dr. Steinmiller

Dr. Steinmiller appreciates the support of teachers and students through this difficult year. Thank you to the Board for being a sounding board for all that needed to be done this school year. It has been a learning process. This has helped me develop as a leader.

Dr Steinmiller stated he was excited about the June 13th graduation. It's been an interesting journey, and this will be a "cool graduation" at Soldier Field.

He thanked everyone for helping put together the Promenade. It was an event filled with joy and brought happiness to the kids. Teachers that volunteered seemed very happy to be a part of it as well.

Dr. Steinmiller thanked the FOLPHS for working on the Wish List and wanted to review needs for next year.

The school will be working on Back-to-School events for the fall. The kids deserve it.

There will be construction at LP over the summer. The science lab will get an upgrade starting June 23.

Yesenia wanted to give kudos to Dr. Steinmiller and the team. She has a senior at Lane, and they have not done much for the kids this year. Kids felt left behind there. Her freshman son loves LP.

Venecia said that she has friends with kids at Taft and Lane and that they did not have a virtual welcome or a goodie bag. LP has done SO much more to help students feel welcome.

AA) President's Report-Sabrina Spitznagle

Welcomed all attendees.

This is our last meeting for the 2020-2021 school year. Thank you to Eury for the Brick Drive, Luisa for school spirit sales, the entire board, and committees for their hard work and to the DEI for working together for our school.

Thank you to Ms. Glunz for the "Prom". It was terrific.

Sabrina stated that Memory's positions are open. The positions are IB liaison and LSC liaison. Venecia offered to serve as the IB liaison. The LSC liaison position is still open.

Sabrina asked attendees to introduce themselves.

Julie- has a freshman daughter in IB

Yesenia has a kid that graduated from LP in 2020 and a freshman son in drama.

Christy has a freshman daughter in Drama.

Sara Furie has a freshman daughter in Band/IB.

Michelle has a freshman daughter in IB/Poms.

Peter has a freshman daughter.

Eury has a Sophomore Son and a 7th grader.

Luisa has a Junior son in Volleyball and soccer and a son that graduated from LP in 2015.

Misha has a sophomore daughter in IB who plays soccer.

Kristen has a sophomore son and a freshman daughter.

BB) Vice President's Report – Kristen Feurer-

Thank you for all who have participated this year. It is a great group, and everyone is so friendly and willing to help.

CC) Treasurer's Report- Christina Sciarrotta- Not in attendance.

Treasurer's report was sent to the Board.

DD) Secretary- Misha Mann.

No quorum.

36) Committee/Director Reports:

HHH) Pledge Drive/Brick Campaign Committee Report- Eury Chrones

Next steps are construction. Emily Wong is committed to paying funding infrastructure. Christina has paid the brick invoices. There was discussion about marketing information about the progress and having an event around the construction "groundbreaking" and involving alumni. Ricky has space in an onsite storage locker for bricks if we need space.

III) Teacher Appreciation Committee Report- Kristen Feurer and Sabrina Spitznagle

Sabrina stated that they wanted to have an end of the year party and do something in person.

JJJ) Spirit Wear Committee Report- Luisa Shortall

The store is well stocked. She said that they could sell the cookbook. She will be getting ready for Freshman goodie bags. They will be ready in July. Ready for quick start in August. Can someone confirm that there will be a back-to-school bash? Kristen ordered cards with all of LP social media address/info on them. There are still some bags left over from 2020-2021 Freshman goodie bags. Will attempt to distribute.

Luisa discussed participating in the Lincoln Park Farmer's Market over the summer. Ms. Lopez is the contact for that. Dr. Steinmiller asked if we need volunteers? Sabrina said she will send out an email.

We will offer an LP yard sign. It will be a more generic LPHS Lion Pride sign. Will sell at the store and offer pick up at school. Yesenia mentioned that Lane sells signs 2 times per year, and they do pick up at school.

KKK) Social Media- Debra Sitar. Not in attendance.

No updates currently.

LLL) Marketing & Communications Report- Sara Shacter. Not in attendance.

Business directory is going well. Businesses will be featured on FOLPHS Facebook page. We have 21 businesses so far.

MMM) Open House Committee Report -Jackie Herigodt and Sara Shacter. Not in attendance.

Sabrina reported on this. They are engaging a videographer. They are interviewing students to update the video. Christy Levy would like to help.

Peter mentioned that we should be reaching out to the feeder schools. Dr. Steinmiller said that it is being prioritized and they are tracking all local efforts.

They are trying to promote that LP has the third largest IB program in the US and we are in our 40th year of providing IB education. They will be celebrating it at graduation.

NNN) Fall Social/Spring Gala Committee Report- Suzanne Rovner. Not in attendance.

No report currently.

OOO) Wish List Committee- Misha Mann & Sabrina Spitznagle

Sabrina stated that the Wish List raised \$20K which is great for our first year. Items like garden tools, printers, desk computers, bathrooms and band instructions had donations. The FOLPHS had committed up to \$80K of matching funds to help pay for items that had donations but were not fully funded. The commitment was to match the top three items.

Separately, Dr. Steinmiller stated that CPS was funding new laptops for teachers so we wouldn't need money for that.

Misha thanked Sabrina for all her work on the program. She really helped set up the structure of the wish list. She noted that the incentives were a great tool in donations. Incentives such as marquee messages, college planning services and a painting donated by a LP parent were great tools to the program. Sabrina ordered 110 travel mugs with the LP logo on them for future incentives.

Peter asked where the "surplus" in the LP bank account comes from. Sabrina clarified that it wasn't surplus, but undispersed funds from past fundraising events.

PPP) Diversity, Equity, and Inclusion Committee- Venecia Sanchez and Julie Molina

The committee has an email address: FOLPHSDEI@gmail.com

Thank you to all for the support. The committee is grateful for everyone's participation in the first event they hosted. The next thing that the DEI wants to do is create a scholarship. The amount would be \$2-\$5K. The money would help pay for the cost for students who want to transfer into IB. When you transfer from Double Honors there are classes that need to be "made up" to catch up with the curriculum. These classes must be taken through Illinois Virtual School and cost money. They want to encourage kids to consider the IB program and not let the cost be a deterrent. Right now, there are about 13 kids that need to make up classes. There are 6 kids that need to make up 1 class, 6 that need to make up 2 and 1 kid that needs to make up 3 classes. Each course is \$240. The scholarship would be

available for anyone who requests it. Payments for those signing up for Virtual classes is due June 20.

Dr. Steinmiller stated that we could work with Ms. Lopez, so need is kept confidential. Dr. Steinmiller also suggested talking to the head of the Counseling Department Mr. Merle. His email is cmerle@cps.edu.

Since we do not have quorum, we will need to vote via email.

The other thing that the DEI wanted to work on was a LP cookbook. The cookbook would sell for about 425 with unique anecdotes about LP. Kristen noted that her kid's school did a cookbook which she would share with the DEI as a template. Someone suggested using student art and asked the DEI to talk with Ms. McCormack. It could be an IB cultural project as well.

Everyone loved the idea of the cookbook. Venecia and Julie said they would work on the idea over the summer.

QQQ) Community Fundraising- Jodi Torzewski. Not in attendance.

Lou Malnatti's is the June fundraiser.

RRR) International Baccalaureate Liaison- Memory Jacobs

Memory thanked Ms. Tookey for their years of partnership and stated that Ms. Tookey was a very good friend now. She is so happy to support the IB program and work with Ms. Tookey. Thank you for helping with emergencies and thank you for the laughs. Ms. Tookey stated that she will miss Memory. I think we can agree that we all will.

Ms. Tookey mentioned that the potluck could be coordinated with the cookbook. I could be a venue to sell the books.

Memory thanked Julie and called her a "Good Egg" and she thanked Dr. Steinmiller.

Someone had the idea to do an auction item called "Dr. S cooks". Apparently, he is a good cook.

SSS) LSC Liaison- Memory Jacobs

June 10 is the next LSC meeting. Sabrina will give an update. June meeting will NOT be Memory's last meeting due to transitions with people leaving the LSC.

37) Old Business: none

38) New Business:

Eury stated that next year's freshman class will be about 600 kids. The school has opened up for 10th transfer students, but that the cut off scores might be too high for Visual Arts. Dr.

Steinmiller stated that the goal for each grade is 550 students. Board positions for 2021-2022 remain filled.

Next meeting will be held September 7 at 6:30 pm.

39) Adjourn- 8:11 pm

ATTENDANCE

FOLPHS Board and Committee Members 2020-2021			
Board Members (Voting Members)			
President and Teacher Appreciation Co-Chair	Sabrina	Spitznagle	spitznagle98@gmail.com
Vice President and Teacher Appreciation Co-Chair	Kristen	Feurer	kastoj@aol.com
Secretary and Auction Chair	Misha	Mann	misha.mann@gmail.com
At-Large Board Members (Voting Members)			
Pledge Drive/Brick Donation Co-Chair	Eury	Chrones	eurydice.chrones@hangar-12.com
IB/LSC Liaison	Memory	Jacobs	mljacobs@uchicago.edu
Spirit Wear and Social Media Co-Chair	Luisa	Shortall	lfshortall@sbcglobal.net
Committee Chairs - nonmembers			
Diversity, Equity, and Inclusion Co-Chair	Venecia	Sanchez	vsanchez88@sbcglobal.net
Diversity, Equity, and Inclusion Co-Chair	Julie	Molina	julie_molina2000@yahoo.com
LPHS Administrators and Staff			
Principal	Dr Eric	Steinmiller	easteinmille@cps.edu
IB Director	Mary	Tookey	METookey@cps.edu

Other Attendees

Attendees	Emails
Christy Levy	c-levy@prodigy.net
Yesenia Perez	-
Sara Furie	sara@creativefurie.com
Noemi Mattez	-
Carrie Gleason	-
Michele Berman	bermansm@sbcglobal.net

MEETING MINUTES 9.14.2021

<https://www.folphs.org>

Folphs@gmail.com

40) Welcome and call to order- Sabrina – 6:33 pm

41) Officer Reports

EE) Principal Report-Dr. Steinmiller

Dr. Steinmiller is excited to have the students back in the building. Kids are excited to see one another and for the most part are keeping their masks on. Gentle reminders need to be made occasionally. But overall things are good.

They have been providing a lot of support to students because for many students, including sophomores and juniors, they don't know where all their classrooms are or even where the cafeteria and everything is new to the Freshman. They are also focusing on socio-emotional learn and supports. In person school is a big transition back for most students.

We also have new staff with many 1st and 2nd year. We have more senior teachers serving as mentors for new teachers.

Homecoming is on everyone's mind. They will be moving homecoming to October, and it might be at the Hyatt.

Curriculum Night will be virtual. Open House is coming up as well.

Over the summer LPHS had a Freshman/Sophomore quick start event and there was a Back-to-School bash. Swag was sold quickly and pretty much sold out the first day, so we were unable to have a second day of sales.

LPHS has addressed the questions on a safe return to school. Air quality related to asbestos has been responded, followed up and communicated to staff, teachers, students, and parents based on professional assessments and reports.

Regarding construction, there is still one science lab that is still in flux. The room is still in need of cabinets and tables which are delayed due to shortages from the pandemic. There are temporary items in place.

Vaccinations: teachers have a deadline of October 15 to get their vaccinations. Nurses are uploading vaccination records for staff, teachers, and students. LPHS goal is 100% vaccination for the entire school.

Questions:

Sabrina asked, "What is the Covid Protocol?"

Dr Steinmiller answered: Students must self-report. Interviews happen to establish who may have come in contact. Students affected are asked to quarantine. They also perform

contact tracing. The entire process goes through CPS. Vaccinated students are not necessarily exempt from quarantine. There is also protocol set by CPS for quarantining after students who are unvaccinated travel outside of Illinois.

If a student is asked to quarantine, they have access to Google classroom to keep up with classes. It is not a full remote option, but a hybrid option. More information is coming. LPHS will have a personalized version of this learning option in the upcoming weeks.

Luisa asked, "What is going on with senior pics?"

Dr Steinmiller answered: Jostens typically handles this, but they did not renew as a CPS vendor. Stewart Rogers is not an option as they are not an approved vendor either. They will follow up on the answer to this. Also, Ms. Martello is no longer at LPHS, so the yearbook is being taken over by new teachers.

Suzanne asked, "Who is in charge of attendance?"

Dr Steinmiller answered: Javier DeGante is now in charge of attendance as Ms. Delgado is no longer at LPHS. Mr. DeGante can be reached at jdegante8@cps.edu.

Sara asked, "What is going on with the National Honor Society (NHS)?"

Dr. Steinmiller answered: They will be rolling out NHS this semester along with an Honor Roll. LPHS has not had a charter with NHS for 5 years. Principal Walker and a few teachers will oversee the NHS.

Sara asked, "How can we ensure our student's health records are received?"

Dr Steinmiller answered: he will be double checking on that. He wants to ensure there is a good process and that the nurses are not inundated with phone calls when they need to be focusing on uploading records and seeing students.

Julie asked, "When is homecoming?"

Dr. Steinmiller answered: It was going to be September 17, but that did not give them enough time to organize spirit week and the homecoming dance. They will be moving the festivities to October. Most likely mid-October.

FF) President's Report-Sabrina Spitznagle

Welcomed all attendees. Asked new attendees to share their emails with the group so we can put them on our email list.

Sabrina asked attendees to introduce themselves.

Sabrina has a daughter that graduated from LP in 2021 and a son who is a sophomore. This is her second year on the board.

Misha has a sophomore daughter in IB who plays soccer.

Kristen has a sophomore son and a freshman daughter. This is her second year on the board.

Beth O'Connor has a junior.

Venecia has a sophomore daughter.

Sara has a senior at LP.

Jodi has a sophomore at LP.

Sabrina thanked Ms. Watson for helping to put on a great Back to School bash. She also thanked Luisa for selling the spirit wear at the Freshman/Sophomore quick start. Thank you to Venecia and Julie for all their help.

Sabrina would like to propose that the LSC position becomes a voting member position. Rebecca Eden is currently holding that role. Sabrina made a motion to add Rebecca Eden and the LSC Liaison position as a voting member of the FOLPHS Board. Kristen seconded the motion. All voted in favor of the motion and the motion passed.

GG) Vice President's Report – Kristen Feurer- No report

HH) Treasurer's Report- Christina Sciarrotta- Not in attendance.

Treasurer's report will be sent to the Board. Christina is working on the tax-exempt form for FOLPHS. Last year we raised \$70,000.

II) Secretary- Misha Mann.

Misha asked for an approval of the meeting minutes from June. Sabrina made a motion to approve the meeting minutes and Kristen seconded. All voted in favor of approving the minutes, so the motion passed.

42) Committee/Director Reports:

TTT) Pledge Drive/Brick Campaign Committee Report- Eury Chrones

Eury reported that the bricks will start to get installed at the end of October/beginning of November. They will be installed by the Freshman Building. There were two \$500 corporate bricks. Emily Wong is still paying for the installation work. It is her gift to LPHS.

UUU) Teacher Appreciation Committee Report- Kristen Feurer and Sabrina Spitznagle

Kristen mentioned that we hosted a luncheon and a breakfast for the teachers, and they were well received. We will be giving the teachers and staff candy apples around Halloween. For report card pick up, we will be giving the teachers LPHS travel coffee mugs with Starbucks cards (we also used these mugs as incentives for people who donated to the Wish List on a certain day).

VVV) Spirit Wear Committee Report- Luisa Shortall

Luisa needs help selling spirit wear during the day at school. She will be sending a sign-up genius for those interested in helping. Luisa has a senior so she will not be doing spirit wear next year. She is hoping to help teach someone all that the role entails so she can hand it over at the end of the year. It is a physical job with lots of schlepping. Ideally, she would have more than one person doing it. There is online work and in person work. The in person selling is more successful than online. The more you can engage with the parents, the more success we have in selling. Another part of the role is keeping records. In 2019, we made \$3200 at the Quick Start. IN 2021, we made \$6600. We were almost entirely sold out in one day, so we did not have a second day or sales.

When we sell, we sell both in the Main and Freshman cafeterias. Freshman typically make up a larger percentage of the sales. Online sales have a more limited product offering. She would really like to have more in person events

It was suggested that we sell at the homecoming game and farmer's markets. Dr. Steinmiller said that the homecoming game was a good idea and would be approved. It was discussed that we should also continue to sell during basketball season.

WWW) Social Media- Debra Sitar. Not in attendance.

No updates currently.

XXX) Marketing & Communications Report- Sara Shacter

Sara and Rebecca are working on the business directory initiative. She reported that no one signed up for packages, just the simple listing.

YYY) Open House Committee Report -Michele Berman and Beth O'Connor

Open House will be remote or virtual only. It is scheduled for November 6.

There was a videographer that came for orientation and filmed on August 23. They got drone shots and still shots outside. They also completed four student interviews on the Hill. They also will be filming inside the building on September 17.

There is not a big need for volunteers. Sara noted that it has been great working with Michele and Beth and that they "rock".

Sabrina said thank you and great work!

ZZZ) Fall Social/Spring Gala Committee Report- Suzanne Rovner

Will there be a fall event? It was suggested that we host a fall event. Kristen offered to assist with an event.

Luisa asked, "Will there be a spring fundraiser?"

Suzanne answered: last year was the second year in a row we have postponed an in-person event at Galleria Marchetti. We do still have our deposit money. It was very gracious of GM to give it to us. There were discussions on renting a smaller room and what the logistics

would be with Covid protocols. The event is typically held on a Friday in February or March. We should look for a date ASAP. There is lots of availability now, but that would change.

Other ideas were discussed: move to a different day of the week like a Thursday? Move the event outside?

Sabrina asked, "What are the policies on the deposit?"

Suzanne answered: she will find out. She will also find out what is going on in February and March, so the date works with the school calendar.

Suzanne would like to have a Live Auction. Is anyone interested in helping out? Kristen volunteered to do it. There was discussion about silent auction items and whether to have them. Misha and Yesi confirmed that Lane had a silent auction last year and it was very successful. LPHS declined to have a silent auction last year out of respect for our neighborhood small businesses, but this year it seems like it more of an option.

Suzanne suggested that we do a "Raise the Paddle" at the event and tie the donation amounts to specific items like \$250 for a tree, \$500 for a fountain or garden item, etc. for the courtyard. It was suggested that we might want to tie our event to a theme and work with student clubs to support the event theme. Similar to the way elementary schools do their fundraisers with classroom projects, the clubs would help with the fundraising efforts/projects and better link the fundraising to the students themselves.

Sabrina suggested that we get lion statues and have art students paint them for an auction item.

AAAA) Wish List Committee- Misha Mann & Sabrina Spitznagle

Sabrina asked what the committee wanted to do to raise funds this year: the wish list again? Pledge drive?

Suzanne asked, "Don't we need general funds?"

Sabrina answered: we do need general funds for ongoing requests.

Some people were confused about the Wish List and how it worked. It was suggested that we increased awareness with additional communications. Another idea was that we send out photos of what was purchased for the school this past year to show the impact.

Sabrina had suggested that the Wish List be launched in October and that we send out a thank you to the parents who donated in an email communication to welcome parents to the new school year and an introduction to the program.

Here is a small list of what was accomplished with the Wish List:

Full funded: cap and gown need for seniors, band instruments/sheet music, art supplies, garden tools, classroom novels, science lab classroom needs, desktop computers for physics, a copier, and \$50,000 put towards restrooms updates.

BBBB) Diversity, Equity, and Inclusion Committee- Venecia Sanchez and Julie Molina

The committee has an email address: FOLPHSDEI@gmail.com

Julie said thank you to everyone for helping pass the scholarship funding for those students who are interested in transferring to the IB program. Six of thirteen students received scholarship.

The first meeting for the DEI Committee will be on October 7 at 8 pm. It will be a virtual meeting. Meetings are the first Thursday of each month.

There is a new section on the FOLPHS website called the DEI Corner. Please take a moment to read it. This month they are featuring information on Hispanic Heritage.

The next thing that the group will be working on is the Cookbook fundraiser.

Suzanne asked, "Could she share information with the LSC, Ursula Taylor, from Lincoln Elementary on best practices for the DEI?"

Julie answered: please share the DEI email address as they would welcome sharing information.

CCCC) Community Fundraising- Jodi Torzewski

Jodi is planning fall community fundraising events. Last year they raised several thousand dollars. Lou Malnati's is their most successful restaurant location. They will have an event at Lou Malnati's again and explore Chipotle. Potbelly's is another option, but it is less successful than the other options. They will host 3 to 4 events during the school year. She is also talking with Five Guys at Clark & Fullerton. They donate 20% back to the school.

Jodi also discussed a holiday event at Barnes & Noble. Typically, they donate 10% back to the school and there is an additional way to raise funds with a wrapping paper station which students do the wrap work.

DDDD) International Baccalaureate Liaison- Venecia Sanchez

Venecia has just taken over this position and she touched base with Ms. Tookey. They will be planning a future event.

EEEE) LSC Liaison- Rebecca Eden and Sabrina Spitznagle

Rebecca and Sabrina will share the LSC Liaison role.

43) Old Business:

Jodi asked, "Will we reschedule the FOLPHS Board and Committee group outing?"

Sabrina answered that we would do so.

44) New Business:

On September 1 an email request was made by Sabrina. Stage Right CPS, founded by former LPHS parent Suzanne Wychocki, is holding a fundraiser on October 14th. All funds will be used

to help renovate LP's auditorium. Here's the link: <https://stagerightcps.org/>. They would like to advertise the fundraiser in the LP newsletter and via some email blasts. Is that okay with everyone? Sabrina made a motion to allow them to publish in the newsletter. Misha seconded the motion. All voted in favor and the motion passes.

On August 19 an email request was sent by Sabrina. It was just brought to Kristen's attention that Mr. Bentley (the Golf Coach and Science Teacher) paid \$1047 for the golf team's uniforms in 2019. See the email below, but it sounds like Mr. Boraz assured him he would get reimbursed, and he never did. Sabrina moved that FOLPHS reimburse Mr. Bentley. After discussion, Sara seconded. A vote was taken, and the motion passed.

On October 4 an email request was made by Dr Steinmiller to repair frames to 3 Salvador Dali lithographs that hang at the school. The cost is \$1185, and the framer is not an approved CPS vendor. Sabrina made a motion that the FOLPHS cover the cost of the framing repair. Rebecca Eden seconded the motion. An email vote was taken, and the motion passed.

Next meeting will be held October 12 at 6:30 pm.

45) Adjourn- 8:04 pm

ATTENDANCE

FOLPHS Board and Committee Members 2020-2021			
Board Members (Voting Members)			
President and Teacher Appreciation Co-Chair	Sabrina	Spitznagle	spitznagle98@gmail.com
Vice President and Teacher Appreciation Co-Chair	Kristen	Feurer	kastoj@aol.com
Secretary and Auction Chair	Misha	Mann	misha.mann@gmail.com
At-Large Board Members (Voting Members)			
Marketing & Communications Chair	Sara	Shacter	sfshacter@gmail.com
Pledge Drive/Brick Donation Chair	Eury	Chrones	eurydice.chrones@hangar-12.com
IB/LSC Liaison	Rebecca	Eden	rebeccaeden@gmail.com
Spirit Wear Chair	Luisa	Shortall	lfshortall@sbcglobal.net
Fall Social and Spring Gala Chair	Suzanne	Rovner	rovnerfamily@gmail.com
Open House Co-Chair	Michele	Berman	bermansm@sbcglobal.net
Open House Co-Chair	Beth	O'Connor	bethoconnor@comcast.net
Committee Chairs - nonmembers			
Diversity, Equity, and Inclusion Co-Chair	Venecia	Sanchez	vsanchez88@sbcglobal.net
Diversity, Equity, and Inclusion Co-Chair	Julie	Molina	julie_molina2000@yahoo.com
Community Fundraising Chair	Jodi	Torzewski	Jbt312@comcast.net
LPHS Administrators and Staff			

Principal	Dr Eric	Steinmiller	easteinmille@cps.edu
Assistant Principal	Cynthia	Watson	Cmwatson4@cps.edu
IB Director	Mary	Tookey	METookey@cps.edu

Other Attendees

Attendees	Emails
Ariadna Lanski	ariadna@rcn.com
Leigh Mackenzie	leighmackenzie@att.net
Aaron Lanski	
Angelica Araujo	araujofive@gmail.com
Beth O'Connor	bethoconnor@comcast.net
	lichenmica@gmail.com
Alicia Hernandez	
Michele Berman	bermansm@sbcglobal.net

OCTOBER 12, 2021 MEETING MINUTES

1) Welcome and call to order: Sabrina-6:35 pm

2) Officer Reports:

A) Principal-Dr Steinmiller:

He was heartbroken about the Sox loss. We all are! Dr. Steinmiller spent time at Bernard Zell at a recruitment meeting. The meeting went well. Existing LP students participated and shared experiences and told the BZ students what it is like to be at LP.

Dr. Steinmiller is so excited about what it means to be “in person”. Everything is more complicated this year dealing with in-person issues that have never had to be addressed before, but the teachers and staff are working with it all.

They are getting prepared for the Homecoming dance and are very focused on safety. They are aiming at 100% vaccination for all students.

Open House will not be in person this year. It will be all virtual. Dr. Steinmiller was concerned about what it meant to bring in so many outside students to our environment and thought it would be best to limit visitors for everyone’s safety.

Other events include Freshman Curriculum Night, which is coming up and Dr. Steinmiller will be doing the Coffee Talks with parents soon. On November 2, the school will host a Meet & Greet from 5:30-6:30 pm in the Auditorium followed by a parent party at Ranalli’s from 6:30-9:30 pm.

Dr. Steinmiller is so excited to meet the parents. There are so many he has not met due to when he started and remote learning. The Meet & Greet will be a fun event and chance to do a quick

introduction. He cannot believe 6 weeks have already passed in the school year. It is going by so quickly. They are seeing so much positive movement in grades/academics. They are not where he would like the student body to be, but a ton of progress is being made and things are moving in the right direction. There was a lot more to work through than anticipated and a lot of pent-up emotions and anger, but they are working through it with the students. Teachers had a lot of emotions as well. Social emotional learning is a big focus.

Kristen said thank you for helping us make so many kids happy by being in school.

One more note on Sports: The Girls Volleyball team is off to the play offs! Yay!

SAT is an in-person attendance dance for everyone. Everyone will stay at school.

LPHS has a couple signed Dali prints. FOLPHS has agreed to pay for them to be reframed since frames are damaged. Misha suggested getting security hanging hardware on the frames. It typically costs an additional \$5-10 but helps ensure that the artwork is installed securely to the wall, and it also ensure that the art is level.

Graduation planning was discussed. Dr. Steinmiller mentioned that we will not know about possible dates for graduation until January. They are interested in Soldier Field again. The cost was a flat fee. In the past graduation has been at Roosevelt University. Typically, the school pays for this, not CPS.

Question 1: Eury: Can parents be copied on schedule and paperwork (anything deadline related) requests/emails that go to students especially college items, opportunities for options outside of school? Eury found out there was an opportunity for her son to do something this past summer, but she never heard about it. She would have liked the chance to talk to her son about it.

Dr. Steinmiller: He will talk to Mr. Abed who working on the College & Career planning to ask him to copy parents.

Kristen suggested those opportunities get posted on LPHS and FOLPHS webpages.

Question 2: Luisa asked if college research and college visits would be excused absences? There are virtual visits, but there are also colleges that are doing in-person visits.

Dr. Steinmiller said yes, they will be excused.

Question 3: Luisa asked if the senior photos had been confirmed?

Dr. Steinmiller said that Jostens got status as a CPS vendor. Ms. Walters will be putting it on the calendar. They will need more than one day to take all the senior photos.

Question 4: Sabrina asked what the current vaccination stats are?

Dr. Steinmiller said that 300 kids out of 2100 are vaccinated as of today. They are trying to get them uploaded as quickly as possible. Some vaccination records are only submitted when kids are faced with quarantine. Ms. Sulpeveda is working on a marketing piece that communicates studies on vaccinations. They are also working with Alderman Smith on a vaccination event. It is a complicated process to host a vaccination event, but the school would like to host.

Question 5: Sara asked if the parent-teacher conferences will be virtual?

Dr. Steinmiller stated that they will only be virtual. Many attendees noted that virtual is very efficient for parents and teachers.

B) President- Sabrina:

Welcome to everyone especially those new to FOLPHS!

Sabrina is excited for the upcoming in-person coffee events with the principal. The first meet up will be November 2 at school. If you have ideas of where future coffee events can be hosted near school, please email the Sabrina.

Ms. Watson asked if FOLPHS could pay for the DJ for the dance and pep rally. The cost is \$600 for each event. Sara made a motion to have FOLPHS pay for the DJ costs for both the dance

and pep rally. Kristen seconded the motion. A vote was taken, and all voted in favor so the motion passes.

Sabrina made a motion to add Michele Berman and Beth O'Connor to the Board since they are the Open House committee chairs. Kristen seconded the motion. All voted in favor and the motion passed.

Sabrina asked everyone on the Board to update their photos on the FOLPHS website.

C) Treasurer- Christina: not present. No report.

D) Secretary- Misha:

Review of September meeting minutes. Sabrina made a motion to approve the minutes. Sara seconded the motion. All voted in favor of approval and the motion passed.

3) Committee Reports

A) Diversity, Equity, and Inclusion-Julie Molina:

The DEI is looking into putting together an LP cookbook. They are getting quotes on the book. They will be sending out a survey to find out the interest level of the LP community. They will also ask about possible book names. They will need to order a minimum of 100, but 200 is cheaper. Cost is between \$5-10 per book. The sell price will be \$25 per book. The goal is to have the book completed so it can be a gift for Mother's Day.

Possible name of the book: A Culinary Celebration of LP Diversity.

Ms. Tookey suggested asking students for names. She also suggested that they do a sample page and put in the newsletter or in a special email to show people what the cookbook will be like.

Someone suggested that they do a sample like a Kindle book page. Ms. Tookey asked if there was a possible way to tie in the cookbook to a Potluck like what the IB program has done?

Sabrina asked if the cookbook could somehow tie into the Spring Parent Party? How do we launch the book? March 4 is our Spring Party.

Suzanne suggested that the cookbook have categories and that they tie to different cultures.

Question: Suzanne asked if there will be presales?

Julie stated that they would like to do mostly presales.

The DEI Committee is going to meet the first Thursday of every month. The next meeting is Thursday, November 4 from 8 to 9 pm. They will put information about the meeting in the newsletter.

B) IB Liaison- Venecia Sanchez: Not present

Ms. Tookey gave the IB update. For the first two years there are a large number of students that do the Middle Years program for IB, but typically about 500 students participate in the Diploma Program. 30 to 40 students go into the career programs including ROTC, Performing Arts, Paint/Drawing, Digital Arts. They have just added CP Drama, CP Sports Exercise and are working on a partnership with DePaul University. They are working on a presentation on the new programs.

Ms. Tookey also noted that there will be live music performances in the building on October 14 at the Fall Choir Concert.

There will be a virtual Freshman Curriculum night on October 19 from 6 – 7:30 pm. IB will have presentations in math, English, World Languages, and the arts. There will be an opportunity to ask questions. It will be the same format as last year.

C) Wish List- Sabrina Spitznagle:

We are hoping to roll out the Wish List by the date of the Meet & Greet on November 2. It was suggested that a slide show be put together to show what was accomplished last year with the money raised from the Wish List fundraiser.

D) Teacher Appreciation- Kristen Feurer and Sabrina Spitznagle:

They have passed out taffy apples to teachers and staff for Halloween. On report card pick up day, November 18, they will give out a coffee mug with Starbucks gift cards to the teachers.

E) Brick Drive- Eury Chrones:

The installation will start on November 1. Bricks are complete and ready, but the installer had a delay. Eury has received lots of emails asking if bricks are still on sale. She asked if it is still being advertised on the marquee? If so, Sabrina will have it removed.

F) Spirit Wear-Luisa Shortall:

They did their first in-person sales September 23 and 24. They sold \$5,000 in sales. Their best customers were security guards and teachers! Plaid pajama bottoms remain super popular and are sold out. They next sale dates will be October 18 and 19 when she is restocked. Possible future sale dates are December 16 and 17. Overall things are going great. They do need more volunteers but are all set for October dates. Luisa suggested having some spirit wear as a raffle item for the Spring party.

G) Social Media- Debra Sitar: Not present

H) Marketing & Communications- Sara Shacter & Rebecca Eden:

First Stage event is October 14. She hopes everyone can attend and support the program which raises money to update the performance venues.

Rebecca mentioned that there are 51 businesses that are part of the directory. They are not planning on opening again this year for additional businesses. Rebecca, Sabrina, and Sara need to meet to finalize a letter to the business directory members and connect them to one another.

I) Open House- Michele Berman and Beth O'Connor:

Thank you to Sabrina for the quick response to emails. The Open House will be virtual but will be held on November 6 from 12-2:30 pm. They had to move the date because of CPS testing dates which would affect who could attend.

The video that Chris Sato worked on is complete. It's a good video. Date is on the website. Michele asked if we could put it on the marquee? There will be a welcome, breakout sessions for both parents and students. There will be a panel discussion for parents and students. From previous feedback, parents requested more time with teachers. Mr. Stucky is working on the agenda. Details on registration are coming soon. Sara stated that there will be one post that can be sent to feeder schools. Beth asked everyone to reach out to their contacts at other schools. Michele stated that the virtual Open House is appreciated by volunteers and parents. Other schools are having trouble getting enough volunteers per Sara. Sara was going to send Robin's (from last year's Spring party) contact info to Michele for the Open House. The deposit was approved by FOLPHS.

J) Spring Parent Party- Suzanne Rovner:

The party is Friday, March 4. She is working with Galleria Marchetti on the room size. They are trying to figure out how to best spread attendees out, still make the room feel full, and not have too little/too much space. They are looking into blackjack tables or an activity. Deposit was paid two years ago. Christy will work on a Save the Date communication.

Kristen and Suzanne will meet to discuss live and silent auction items. Kristen will lead live auction. They do need volunteers to help with silent auction. Everyone can participate. If everyone just gets one or two items from the businesses that they frequent like your favorite restaurants, hairdresser, nail salons, etc. We need small donations and large ones. You can start soliciting ASAP.

Misha asked if we have a solicitation letter to send out?

There will be some items that we have had in the past like parking spots, seats at graduation, etc.

K) Community Fundraising-Jodi Torzewski:

Chipotle will be November 2 from 4 to 8 pm. Sabrina stated that they will change the date because of the Meet & Greet and Parent Party. Lou Malnati's will be in December.

Old Business: None

New Business: Next meeting, November 9 at 6:30 pm.

Adjourn: 8:03 pm

Attendees:

Sabrina Spitznagle

Kristen Feurer

Misha Mann

Sara Schacter

Michele Berman

Eury Chrones

Luisa Shortall

Suzanne Rovner

Julie Molina

Beth O'Connor

Rebecca Eden

Dr. Steinmiller

Ms. Tookey

Sara Furie

Alicia Hernandez

Tekoa Miller

Kate Layft

Nyk Matthews

NOVEMBER 9, 2021 MEETING MINUTES

4) **Welcome and call to order: Sabrina-6:32 pm**

5) **Officer Reports:**

E) Principal-Dr Steinmiller:

Not in attendance. He is at the LSC Meeting which is occurring at the same date/time as the FOLPHS meeting due to the no school on 11/18 and 11/19.

Sabrina provided an update for Dr. Steinmiller.

The Parent Coffee event went well. They had their first event on November 2. They held the event outside which was a tad cold. The principal is looking for alternative locations for winter. Suggestions welcome! Attendees suggested Bourgeoise Pig on Fullerton or La Colombe on Armitage.

The Parent Social event was very well attended. It was so great to see so many of our parents and guardians and staff. Many of us had not met before in person.

There is a vaccination event on November 12 at LP.

The Open House went well. It was held on Saturday, November 6. Dr. Steinmiller prefers using Black Oak.

Sadly, a freshman student (female) passed away. It is tragic. She was well liked, and her passing has hit the community hard.

F) President- Sabrina:

Welcome to everyone especially those new to FOLPHS!

G) Vice President- Kristen Feurer: No report

H) Treasurer- Christina Sciarotta: not present. Christina was not present.

Sabrina provided an update. Christina does not have a student at LP anymore as her child graduated, but she has continued on to help out FOLPHS. So, we need a new Treasurer. Being Treasurer includes balancing the books, paying bills, distributing collected funds to LP groups such as Band, IB, etc., creating reports, filing all tax paperwork, working with Neon, and other accounting items. In the past, there has been a Treasurer and an Assistant Treasurer on the Board. Christina created a binder for the finances with details on the role and it is very organized.

Kevin Waco mentioned that he might be interested.

We do have money in the account and some of it is earmarked for renovating the school bathrooms. \$44,228 raised since June. Corporate donations total \$16,000. Wish list raised \$8,500. Spirit sales raised \$18,600. We spent \$19,000 on inventory (which helped us stock up for future sales). The Business Directory has raised \$600. Amazon Smile has raised \$172. Please tell your family, friends and especially grandparents about shopping this holiday season on Amazon Smile.

Sabrina will send out the report.

Questions and Comments: Luisa asked if we could have an idea of what we spend to raise funds and what we actually raise? Sabrina said they will make a change to report these things monthly.

I) Secretary- Misha Mann:

Review of October meeting minutes. Sabrina made a motion to approve the minutes. Kristen seconded the motion. All voted in favor of approval and the motion passed.

6) Committee Reports

L) Diversity, Equity, and Inclusion-Report only.

The DEI is looking into putting together an LP cookbook. They are getting quotes on the book. They sent out a survey to find out the interest level of the LP community. So far, they have had 69 responses. They will also ask about possible book names. They will need to order a minimum of 100, but 200 is cheaper. Cost is between \$5-10 per book. The sell price will be \$25 per book and 84% of the respondents stated that they would be willing to spend \$25 on the book. 16% were split on where they would spend less than \$25 on the book or whether they would purchase the book at all.

They are discussing having a student contest for the cover art. There would be a gift card as a reward for the winner.

The goal is to have the book completed so it can be a gift for Mother's Day.

The DEI Committee is going to meet the first Thursday of every month. The next meeting is Thursday, December 2 from 8 to 9 pm. They will put information about the meeting in the newsletter. The month of November celebrates Native American Heritage. In December we will celebrate Kwanzaa and Hanukkah in addition to Christmas.

If there are any suggestions for future events or meetings, please email deifolp@ gmail.com.

M) IB Liaison- Venecia Sanchez: Not present. No report.

N) Wish List- Sabrina Spitznagle:

The Wish List started at the beginning of November. It was suggested that a slide show be put together to show what was accomplished last year with the money raised from the Wish List fundraiser. Things are going well, and they are on a good path for raising significant funds. In past years we raised between \$60-\$80,000 for major fundraiser of the year.

The teachers are following the Wish List progress! A visual arts program was fully funded, and the teacher asked if they could get the funds right away!

Donations are tax deductible, and you should get a tax letter from the Treasurer after the donation.

Three items are fully funded including easels, garden supplies and printers for the Diverse Learners group. Misha volunteered to pick up the printer if needed.

Questions: Misha asked if there is a way for someone to sponsor multiple items without having to "check out". At this point, you can only select one item to sponsor, and you are forced to check out Sabrina noted that, and she would inquire about that.

O) Teacher Appreciation- Kristen Feurer and Sabrina Spitznagle:

They have passed out taffy apples to teachers and staff for Halloween. On report card pick up day, November 18, they will give out a coffee mug with Starbucks gift cards to the teachers.

They will have 135 mugs to pass out.

P) Brick Drive- Eury Chrones:

The installation started on November 1. Bricks are complete and ready, but the installer had a delay. Eury has received lots of emails asking if bricks are still on sale. She asked if it is still

being advertised on the marquee? If so, Sabrina will have it removed. Debra will share photos on social media.

Q) Spirit Wear-Luisa Shortall:

Spirit wear sales made \$2,700 in two days: \$1,000 on Monday and \$1,700 on Tuesday. Sales were hosted in the Freshman Building. Dr. Steinmiller asked about selling masks in person. Luisa asked about sizes since everyone has different sized faces/heads. She has done some research. Price would have to be \$10 minimum. Sabrina said she is okay with online sales. Debra asked how many are currently sold online? Initially it was teachers that bought the masks online. Next month they will do a teacher and promote sales with a gift with purchase. Suzanne suggested selling winter beanies. She remembered that someone at LP sold these before. Yesi recalled the hats as well and said they were constantly selling out. Luisa did some research and sent options for the group to vote on for possible sales. The feedback from the group was universally aimed at one of the 3 options.

R) Social Media- Debra Sitar:

Debra is keeping up with posts. Would love to get more candid photos during the day from a regular school day and more athletics from Mr. Lezcano. She wants to help promote activities and events.

S) Marketing & Communications- Sara Schacter & Rebecca Eden:

Communications going out are: 11/10 for DEI, 11/11 for Spring Gala save the date and Amazon Smile next week. Sara will create an email regarding volunteer roles on FOLPHS. They will announce marquee messages at least once a month.

They have received help from Julie on the business directory. They raised \$600 with the directory. Rebecca has been working on this, but she is at the LSC meeting tonight.

T) Open House- Michele Berman and Beth O'Connor:

The virtual Open House was held on November 6 from 12-2:30 pm. Overall, it went very well. Robin who helped us host the event and the breakout rooms was very helpful and made the event "work". She stated there were a lot of nice comments in the event chat.

There were 681 registered for the Open House this year resulting in about 400 attendees. Some families participated using multiple devices which would explain the 681 registrations versus the actual 400 attendees. Last year we had 460 registered.

There were two videos used in the Open House. They were great tools and can be used on an ongoing basis.

They did have a few hiccups during the breakout session. One group kept popping in and out of their breakout room back into the main room every 30 seconds. It was the IB room that was having the issues. Michele thought it felt like it was a long time that they were experiencing the issue, but Robin reported that it only lasted for 90 seconds. There were 117 people in the IB room.

The main room hosted the Advanced College Placement (formerly Double Honors) program. They also had a few Zoom issues. Those who called in via phone were shutting down the room. Robin gave the group a discount for these issues.

The whole event was recorded.

Michele and Beth wanted to thank Sabrina, Sara, Julie, and Christy for all their help putting the event together. She will be debriefing Dr. Steinmiller and the team to see how things can be done differently to improve the event for next year.

LPHS will be doing, and has been doing, private, in person tours for small groups. Mr. Stucky is working with our feeder schools to set up these events. The events make the groups feel like VIPs. The last private tour group got to see a band performance. There will be two tours in December.

They will have a student only panel in December. There was interest by the group in finding out the break down of attendees from Montessori, CPS schools and private schools. Eury asked if there could be a “sports focused” tour? Someone stated that there is a band focused tour. Mr. Lezcano was on the Open House call, but they want him to focus on a wider range of sports topics in the future. We have so much to offer for sports and it could be a great feature for the Open House. Ms. Hilton, the Poms coach stated that there was no Poms team before she came 3 years ago. If teachers or students have the desire to create a program, the school is supportive. Wrestling is new this year. They have a GoFundMe for support. The basketball team is running an online fundraiser as well.

Sara said, “Great job!” Eury said she liked that the teachers and students had the opportunity to speak and share their experiences. As a parent of a potential future student, she was impressed. Kristen stated that a friend with an 8th grader at Oscar Mayer reacted positively stating that Dr. Steinmiller was always smiling and that the teachers and students did a nice job. Sabrina said that Robin was so helpful, and patient and her cost is reasonable.

Question: Luisa asked if there will be shadowing? There will not be any shadowing. They want to limit the mixing of outsiders with our staff and students.

U) Spring Parent Party- Suzanne Rovner and Kristen Feurer:

The fall party was a success. Attendees stayed until 9:40 pm! It was a good, diverse group. We raised \$2,000. Most people donated to the general fund.

The party is Friday, March 4. Sara is going to send a Save the Date email. She is working with Galleria Marchetti on the room size. The contract is now signed. They are going to use the DJ from the prom. It was suggested that they use Paperless Post for the invite. It is eco-friendly and elegant in format. The personal invites will go out after the holidays. They will be limiting the auction items. We will only have the decorated Lions and the paddle raise and the parking space and graduation seat tickets. They will focus on the community building aspect of the party. For entertainment, Mr. Cooper’s choir will perform in person.

There was a lot of discussion about displaying a couple decorated Lions prior to the party to get a buzz going. There is concern about how and where to display the Lions without risk of theft or damage. Maybe there are other ways we can do some teasers? Sara suggested that the photography students take the photos and help us display them. We need to figure out a way to get the images in front of parents since they don’t regularly come into the building.

The Lions need to be decorated by February 4 (one month before the event). Sabrina is hoping that one buyer who “wins” the Lion will donate it back to the school for display.

V) Community Fundraising-Jodi Torzewski:

Chipotle event was November 2 and we raised \$425. Everyone remarked at how good the food quality was. Jodi asked if we could create some communications about how much we raise and maybe have a running total of how much we raise with this event and others? Sara also suggested creating thank you notes for our fundraisers. Yesi asked if the promotion of the community fundraising and other fundraising events could also mention what we are raising money for?

The next fundraiser will be at Lou Malnati's on January 18. Locations include Lincoln Square, Lincoln Park and West Loop.

Old Business: None

New Business:

Jacob Fjare, Assistant Director of Bands/Arts Liaison, joined us to discuss funding the licensing rights for the Spring musical. The cost is \$3,000 and the vendor, MTI, is not a CPS approved vendor. The license will pay for the rights for the play Urinetown. It is a very funny play, and the Arts department is excited for the opportunity to host the play. Jacob has done the play before. The play would run at the end of March, but they will be finalizing plans for the play in the next couple weeks. Other costs to put on the production include props, mics, set, décor, etc. and Dr. Steinmiller has confirmed that LPHS is covering those costs.

The cost of the license is based on project ticket sales. Seussical the Musical sold 750 in tickets. Sara mentioned that there is \$1300 in the Drama restricted funds and \$870 in the Music restricted funds that can be distributed.

Sara made a motion to approve funding of the licensing up to \$3,000 for the spring musical production of Urinetown. Sabrina seconded the motion. All voted in favor and the motion passed.

Jacob will report back and update us for the next meeting to confirm that the rights have been secured.

Question: Suzanne asked if there was a used instrument donation program? Her 2021 grad had an instrument that they are no longer using, and she would like to donate it back to the school. Sara mentioned that she thought that FOLPHS should organize a donation program. She asked if the teachers could select a donation/drop off date? Sabrina stated she would email Kelley Gossler, Director of Bands, to discuss this idea.

Next meeting, December 14 at 6:30 pm in person at the library or Room 103.

Adjourn: 8:08 pm

Attendees:

Sabrina Spitznagle

Kristen Feurer

Misha Mann

Sara Schacter

Michele Berman

Eury Chrones

Debra Sitar

Luisa Shortall

Suzanne Rovner

Dr. Steinmiller

Ms. Tookey

Jacob Fjare

Anthony Calabrese- EY

Yesi Perez

Myrna de Jesus

Pamela Bishop

Ashanti

Kevin Waco

MEETING MINUTES 12.14.2021

<https://www.folphs.org>

Folphs@gmail.com

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JJ) Principal Report-Dr. Steinmiller

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Sara mentioned that visitors are appreciative of how LP is handling tours versus other high schools.

The post-secondary room teacher is providing scholarship help, helping students with the application process, and hosting virtual events for students.

There was a December Coffee with the Principal event in person at Philz Coffee. There was a group of 10 people. Eury mentioned that she attended and felt good about the gathering. The next Coffee event is January 4. Sara will be sending out an email reminder.

There will be a choral concert tonight at the school and there was a choral event on Friday, December 10 at a church in Albany Park. There is a December performance for the drum group and a basketball game. The school is alive with activity.

There will be a faculty get together after school on December 15. Everyone is looking forward to it. The event will be hosted at Ranalli's. Dr. Steinmiller thanks the FOLPHS for helping host this event.

After the Christmas break there are four weeks left in the first semester.

Anything that we want to have announced in the weekly newsletters should go to Mrs. Walker or Ms. Sepulveda by the Thursday before the newsletter goes out.

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The report will be emailed to the Board after the holidays.

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Misha asked for an approval of the meeting minutes from November. There is not quorum so we will have to table approval.

We need to put meeting minutes on the website along with DEI attachments. Rebecca stated that she could assist with this.

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FFFF) Pledge Drive/Brick Campaign Committee Report- Eury Chrones

Eury is reviewing the list of brick sales to ensure that every brick sold was installed and to ensure that there are not any additional mistakes on the text for the bricks. So far, they know that Kristen's brick is missing, and Christy's brick had an error. The review will also include a physical audit.

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No updates currently. She is actively posting on social media.

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They are busy sending out email communications about everything that FOLPHS is doing. The coffee email will go out on 12/16 and the Wish List email will go out sometime between 12/15-12/17. She will need to have her role filled at the end of the 2021-2022 school year. Sara mentioned that learning Constant Contact is a great asset to her role. They also need a bit of lead time to get all communications translated into Spanish.

They will put out an email about the marquee messages at least one time per month.

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CPS Go closes on December 15 at 5 pm. Everyone has loved the private, individualized tours. So far 7,600 students have applied to LPHS. Beth mentioned that future students and families liked the tour option as a follow up to the virtual open house. Michele and Beth are going to work on the Open House committee again next year.

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There will be 9 Lions. The Lions are 24" tall. They are discussing if there is a safe way to displace a few Lions around the school to help increase excitement about the Lion sales and the party. There will be 5 Lions as part of the live auction items and 4 in the silent auction so those who are not attending can bid ahead of time. The committee is also working on some additional silent auction items as well. If the Lions are a success, they will have different clubs paint Lions next year.

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The Wish List made \$35,640. We had several list items that were fully funded. It has been decided to keep the Wish List open all year to accommodate ongoing donations, but we will not be advertising beyond the month of December for the 2021-2022 school year. Sabrina noted that donations were good especially when there were incentives like a marquee display. There will be an end of the year email about the Wish List that mentions donating and how it can be used as a tax deduction. One Smart Board is fully funded. We also had a donation of another HP copier from a parent named Collette Sues Lynn. We had only 100 people donate so there is room for improvement on participation in future years.

There was some money donated for the Bathroom renovations. Sabrina is hopeful that some improvements can be made. There has been some general graffiti (not gang) in the bathrooms that we are hoping to remove. The kids like to write messages on the bathroom walls. They are hoping for some new sconces on the walls. Dr. Steinmiller is talking to Ricky, our school Engineer, about possible needs, and improvements. There was a lot of discussion about creating a place for students to be allowed to graffiti. They want to create an outlet for creativity. Eury mentioned that she works for Sherwin Williams, so she gets a 40% discount on paint.

Sabrina also mentioned that the past pledge drive was in 2019 made \$45,000. Someone remarked that they thought it had made up to \$60,000 one previous year.

NNNN) Diversity, Equity, and Inclusion Committee- Venecia Sanchez and Julie Molina Not present

The committee has an email address: FOLPHSDEI@gmail.com

They have created a write up for all the different holidays celebrated in December that will be shared on the FOLPHS pages. It will be sent to Rebecca. On December 9, they met to talk about the cookbook. They are working on getting quotes and how the process of submitting recipes will work. They will need at least 75 recipes to complete the book. They are also trying to figure out how many books to sell and what the deadlines will be.

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All students are registered have been registered for their exams. There are 260 grade 11 and 12 students registered for one or more oral and written IB examinations and assessments in 8 different Higher Level and 20 different Standard Level subjects. The written examinations will take place between Thursday April 28th and Friday May 20th.

Ms. Tookey mentioned that they are discussing when acceptance letters come out. It is a good time to recruit for FOLPHS. She also mentioned that at or before graduation would be a good time and that maybe at a meeting in August.

PPPP) LSC Liaison- Rebecca Eden and Sabrina Spitznagle

No report from Rebecca or Sabrina. Dr. Steinmiller mentioned that they were talking about the state of the school. Also discussed are the current SAT stats: the highest of all neighborhood schools. They have also been discussing security and general improvements to the school including the social-emotional needs of staff. On the security side, they are meeting with local state representatives to discuss improvements on security. They are also putting alarms on every exterior door. Groups like BAM (Boys Advocacy and Mentoring) and WOW (Working on Womanhood) which help young men and young ladies make positive journeys into manhood and womanhood respectively. They are also working on getting more social-emotional support for the staff and teachers by providing social workers. They are looking for a 2-year commitment. They have seen how getting more mental health support has helped students with the transition back to school.

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Sara mentioned hosting coffee events for seniors at the end of the school year before graduation like an exit interview.

Next meeting will be held January 11 at 6:30 pm. The meeting will be in-person and on Zoom.

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Pledge Drive/Brick Donation Chair	Eury	Chrones	eurydice.chrones@hangar-12.com
IB/LSC Liaison	Rebecca	Eden	rebeccaeden@gmail.com
Committee Chairs - nonmembers			
Open House Committee Co-Chair	Beth	O'Connor	bethoconnor@comcast.net
Open House Committee Co-Chair	Michele	Berman	bermansm@sbcglobal.net
LPHS Administrators and Staff			
Principal	Dr Eric	Steinmiller	easteinmille@cps.edu
IB Director	Mary	Tookey	METookey@cps.edu

Other Attendees

Attendees	Emails
Christy Levy	
Isabel Orozco	
Jessica Pilarski	Jessica.pilarski@hotmail.com

MEETING MINUTES 12.14.2021

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