



FOLPHS JUNE BOARD MEETING

(Zoom & In-person Room 112)

MEETING MINUTES: 6.7.2022

Note: Zoom was delayed due connectivity

www.FOLPHS.org

FOLPHS@gmail.com

1) Welcome and call to order- Sabrina 6:41 pm

2) Officer Reports

A. Principal Report- Dr. Steinmiller (via phone)

Dr. Steinmiller was unable to attend in-person as he was attending a CPS Principal forum to meet Assistant Principal candidates. As discussed during May's meeting, there is an opening for Assistant Principal, and he continues to interview candidates.

He thanked FOLPHS for the support provided this year including Quick Start, Open House, Basketball, Prom, Teacher celebrations, Graduation, etc.

Q & A/General discussion with Dr. Steinmiller:

- Confirms non-senior students are still in school through Tuesday, June 14th, even if they've completed exams. Final grade input has been extended to June 14th.
- Positive comments regarding senior luncheon, field day, senior t-shirts and graduation venue and speaker, Randy Holcomb.
- Sabrina suggested opportunity for FOLPHS to take on more in relation to Graduation planning as a great deal of work fell on 3 teachers.
- Kristen suggested creation of Social Committee so FOLPHS have defined resources who can partner with school during event planning process (ex. Graduation).
- Suggestion to also explore opportunity to create more defined communication channels across booster clubs, athletics, etc.: reduces conflicts, builds partnerships and expands parent/community awareness of all LPHS has to offer. Would be beneficial to identify CPS staff gatekeeper who acts as central hub to requests to add events to school calendar for publication on website.
- All students need to go to school until through June 14. Grades can be submitted up until June 13.
- Sabrina thanked Dr Steinmiller for joining us and mentioned that they will be in touch over the summer.

B. President's Report- Sabrina Spitznagle

This is the last meeting of the 2021-2022 school year. The next FOLPHS monthly meeting will be scheduled for the month of August. Sabrina thanked everyone for their support this year. Sabrina asked that each committee chair submitted their anticipated costs for the upcoming school year by August so they can update the proposed 2022-2023 budget. Please submit your planned spending needs to Ellen and Sabrina.

C. Vice President's Report- Kristen Feurer- no report

D. Treasurer's Report- Ellen Vickman

Ellen presented updated profit and loss report which is a one-page spreadsheet summarizing our financial position. With three weeks left in the school year, the closing balance is forecasted to be \$83,703 with estimated 2022/2023 operating expenses to be \$58,971. Ellen will provide each committee with prior years' spending data and requests each committee submit a budget for upcoming school year. Goal is to retain enough funding to operate and make normal and customary donations for the upcoming school year. Ellen suggested budgeting \$9,000, a type of slush fund, for unplanned expenses for upcoming year. Ellen recommends establishing additional parameters on spending to provide clarity and consistency to what is being funded. General discussion regarding some unforeseen expenses including Cubs tickets and bus transportation that FOLPHS covered. Although we want to remain willing to support unforeseen expenses, we do not want to inadvertently create a workaround for expenses which should be channeled elsewhere. There are identified constraints within the CPS financial system which impact timeframe for reimbursement, restricts ability to pre-pay for activities and reduces interest in vendors becoming CPS approved.

There was \$3,000 made in spirit wear sales, \$3,300 in yard sign sales. We spent funds on the buses (reimbursement to LPHS for buses needed for sports teams), a small amount on the innovation lab and the (10) smart boards at \$44,000.

E. Secretary's Report- Misha Mann

This is Misha's last meeting as secretary. She will be transitioning role to Sarah Portugal for upcoming school year. Sabrina and group thanked Misha for all her work. Sabrina confirmed everyone had opportunity to review May minutes and made motion to approve the minutes. There were 14 affirmatives.

3) Committee/Director Reports:

A. Diversity, Equity, and Inclusion Committee- Venecia Sanchez and Julie Molina

Venecia and Julie will continue to request recipe submissions through the summer, including incoming Freshman families. Committee is finalizing publishing timeframe

with Morris Press and has a goal to publish in time for November Open House. Expect initial order of 200 at \$6/unit price. General discussion about sales price range of \$25-\$30 with potential discount for pre-ordering. Confirmed ability to leverage Neon application for online ordering. Additional recommendations were to evaluate opportunity to integrate as part of Quick Start, sell in conjunction with Spirit Wear, and offer discount for presale.

B. Community Fundraising- Jodi Torzewski

There are two fundraisers scheduled for the fall: Chipotle on Aug. 30th from 4:00pm-8:00pm (2400 N. Lincoln location) and three Lou Malnati's locations on Sept. 27th. Jodi suggested we focus on fewer fundraiser with larger establishments and save other partnerships (spas, etc.) for auction items. General discussion on whether there is opportunity to coordinate LPHS donation activities across booster clubs as restaurant/donors are receiving multiple requests from different booster clubs which saturates donor base and creates confusion. As a start, it would be beneficial to even have Master List of all booster clubs and point of contact. There was also mention that new Whole Foods is continuing food donations. Jodi will re-check as most Whole Foods moved to grants only.

C. Spirit Wear Committee- Luisa Shortall

Thanks to Luisa for all her work and she will be greatly missed. Teresa will be taking over Spirit Wear for upcoming school year but if anyone is interested, could benefit from extra support. For May, NHS dinner sales totaled \$1,500 and Field Day totaled \$1,000 and an additional \$500 at ??????. Spirit Wear will be sold on Friday, June 10. There is additional opportunity to sell Spirit Wear during Freshman orientation and Freshman placement testing events in June and July.

D. Open House Committee Report- Michelle Berman and Beth O'Connor

Committee has confirmed Nov. 5th as date for in-person Open House and discussed improvements to event. Chris will update video with footage of student interviews without masks and reduce background noise. Prior drone footage will be leveraged. Committee working this summer to coordinate teacher and student facilitation in advance. Agreement to combine Welcome and General Overview. Prior years' packets were presented for group input. Suggestion of leveraging QR code for virtual packet, publicizing event on GoCPS calendar, using Nothing Bundt Cakes again as fundraiser, providing t-shirts to volunteers for branding and visibility, and continuing online registration as it was beneficial to scheduling. Michelle and Beth will work with Kristen to see if Kristen is able to print packets in more cost-efficient manner. Sarah to provide yearbook sponsor to Sabrina to take photos of event and send to Deb to upload on site. General discussion on how to best support parent questions and reduce confusion. Group agrees that there's benefit to updating curriculum on website as well as sport pages. A good portion of information is outdated and causes parent questions.

E. Marketing & Communications Report- Sara Shacter- No report

F. IB Liaison- Venecia Sanchez

Ms. Tookey confirmed IB & AP exams went well. IBCP program will be rotating between two teachers so they each bring Juniors up through Senior year. There will be a planned potluck in the fall.

G. Fall Social & Lion Pride Party- Suzanne Rovner and Kristin Feurer

Committee needs to confirm date for Curriculum Night before confirming plans for Fall Social. We will be updating wish list items which will be incorporated into Pledge Drive. Further discussion on Spring fundraiser tabled until later. General discussion regarding timing of spring fundraiser. Some schools schedule later in year to include incoming Freshman parents but want to understand impact of facility rental cost as prices increase in spring.

H. Social Media- Debra Sitar- Not in attendance. No report.

I. LSC Liaison- Rebecca Eden and Sabrina Spitznagle– Rebecca not in attendance.

Last LSC meeting of the school year is Thursday, June 9 at 6:30 pm.

J. Wish List Committee- Sabrina Spitznagle.

Sabrina will work with Suzanne and Kristen to update items for the 2022-2023 school year Wish List.

K. Teacher Appreciation Committee Report- Kristen Feurer and Sabrina Spitznagle.

No report.

L. Pledge Drive/Brick Campaign Committee Report- Eury Chrones. No report.

1) Old Business: No old business.

2) New Business:

A. Music Production Studio – Eurydice Cronos

Eury applied for a grant for a student recording studio and received \$5,000 from the Old Town Triangle Association. She hopes to find out before the end of May if we get the grant. Goal is to fund and create a music production studio as part of our Performing Arts Department. Focus includes identifying space through discussions with Dr. Steinmiller, adding courses and building curriculum for Music Production certification. They are kicking off 28-day Snap! Raise fundraiser with a goal to raise \$25,000.

The next meeting date is August 2, 2022.

Adjourn 8:20pm

ATTENDANCE

FOLPHS Board and Committee Members 2021-2022			
Board Members (Voting Members)			
President and Teacher Appreciation Co-Chair	Sabrina	Spitznagle	spitznagle98@gmail.com
Vice President	Kristen	Feurer	kastoj@aol.com
Secretary	Misha	Mann	misha.mann@gmail.com
Treasurer	Ellen	Vickman	ezickmann@gmail.com
At-Large Board Members (Voting Members)			
Marketing & Communications Chair	Sara	Shacter	sfshacter@gmail.com
Pledge Drive/Brick Donation Chair	Eury	Chrones	eurydice.chrones@hangar-12.com
DEI Co-Chair	Julia	Molina	Julie_molina2000@yahoo.com
DEI Co-Chair	Venecia	Sanchez	Vsanchez88@sbcglobal.net
Fall/Spring Parent Parties Chair	Suzanne	Rovner	rovnerfamily@gmail.com
Community Fundraiser Chair	Jodi	Torzewski	Jbt312@comcast.net
Committee Chairs – (Non-Voting members)			
Spirit Wear Chair	Luisa	Shortall	lfshortall@sbcglobal.net
Open House Committee Co-Chair	Michele	Berman	bermansm@sbcglobal.net
Open House Committee Co-Chair	Beth	O'Connor	bethaoconnor@comcast.net
LPHS Administrators and Staff			
Principal	Dr Eric	Steinmiller	easteinmille@cps.edu
IB DP Coordinator	Mary	Tookey	metookey@cps.edu

Other Attendees

Attendees	Emails
Sarah Portugal	
Jamie Ponce	